



PINE BUSH CENTRAL SCHOOL DISTRICT

Administration

Tim O. Mains, Superintendent of Schools
Donna Geidel, Assistant Superintendent for Instruction
Michael Pacella, Assistant Superintendent for Business

Board of Education

Lloyd Greer, Jr., President
Gretchen Meier, Vice President
Kristin Graessle
Dori Johnson
Kristi Kheiralla
Cara Robertson
Ross Tompkins

Vision Statement

We empower students to dream big, think globally, value diversity and achieve personal success.

Mission Statement

The Pine Bush Central School District will provide real world, state-of-the-art, innovative educational strategies that prepare our students for higher education and career pathways. Each student will be prepared to become a contributing member in an ever-changing world.

August 1, 2018

To Whom It May Concern:

Please be advised, acting in regular session on July 31, 2018, the following resolution was approved by the Pine Bush CSD Board of Education:

Approval of Standard Work Day and Reporting of Appointed Official - Internal Claims Auditor

The Board of Education will be asked to approve the following resolution:

BE IT RESOLVED, that the Pine Bush CSD (Location Code 73307) hereby establishes the following as standard work days for the Internal Claims Auditor and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:
Internal Claims Auditor - Standard Work Day at 8 hours, (1.02 days per month). As such, the Board approves the Standard Work Day and Reporting Resolution Form attached to the minutes.

Date: July 31, 2018

Sincerely,

Deborah June
District Clerk



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
 (Rev. 8/15)

BE IT RESOLVED, that the Pine Bush CSD / 73307 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

| Title | Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs | Name (First and Last) | Social Security Number (Last 4 digits) | Registration Number | Tier 1 (Check only if member is in Tier 1) | Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy) | Record of Activities Result* | Not Submitted (Check only if official did not submit their Record of Activities) |
|----------------------------|--|--------------------------|---|---------------------|---|---|------------------------------|---|
| Elected Officials | | | | | | | | |
| | | | | | <input type="checkbox"/> | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> | | | <input type="checkbox"/> |
| Appointed Officials | | | | | | | | |
| Internal Claims Auditor | 8 hrs/day (1.02 days/mo) | Melissa Dewitt | | | <input type="checkbox"/> | 7/1/2018-6/30/2019 | 1.02 | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> | | | <input type="checkbox"/> |
| | | | | | <input type="checkbox"/> | | | <input type="checkbox"/> |

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Deborah A. June, secretary/clerk of the governing board of the Pine Bush CSD, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 31 day of July, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Pine Bush CSD on this 1 day of August, 2018,  (Signature of the secretary or clerk)

Affidavit of Posting: I, Deborah A. June, being duly sworn, deposes and says that the posting of the Resolution began on August 1, 2018 and continued for at least 30 days. That the Resolution was available to the public on the August 1, 2018

- Employer's website at www.pinebushschools.org
- Official sign board at _____
- Main entrance secretary or clerk's office at Pine Bush CSD Administration Bldg

