Pine Bush Central School District

Dignity for All Students:

Bullying, Cyberbullying, Harassment and Hazing Report Form

Bullying is intentional, harmful behavior initiated by one or more students and directed towards another student. Bullying exists when a student with more social and/or physical power deliberately dominates and harasses another who has less power. Bullying is unjustified and typically repeated.

Please complete and return this form to the principal or DASA coordinator.

Part 1 - Complaint

1. Date the report is being filled out: ____________________________

2. Name of person filing the report: ____________________________

3. Identification of person reporting incident:
   - I am the target of bullying, harassment or hazing ____
   - I witnessed bullying, harassment or hazing ____
   - I was told about an incident of bullying, harassment or hazing ____

4. The best way to reach me –
   - Phone number: ___________________  Email: __________________

5. Alleged target(s) identification – List all of the names of students who are being targeted in this bullying, cyberbullying, harassment or hazing incident. (Attach additional information if necessary):
   - Name and grade: ____________________________
   - Name and grade: ____________________________
   - Name and grade: ____________________________

6. Alleged person(s) committing the bullying, cyberbullying, harassment or hazing – (attach additional information if necessary).
   - Name: ____________________________  Student: ___  Adult: ___
   - Name: ____________________________  Student: ___  Adult: ___
   - Name: ____________________________  Student: ___  Adult: ___
7. **I would best describe the incident(s) as related to the target’s** (check all that apply):

   Actual or perceived race____
   
   color ____
   
   weight ____
   
   national origin ____
   
   ethnic group ____
   
   religion ____
   
   religious practice ____
   
   disability ____
   
   sex ____
   
   sexual orientation ____
   
   gender identity ____
   
   other perceived characteristics ____

8. **Where have the incidents occurred (be specific)?**: ________________________________

9. **The incident(s) have involved the following** (check all that apply)

   Physical (direct): hitting, punching, tripping, kicking, pushing, scratching, ganging up; extortion, damaging property. ______

   Social/Relational: excluding or threatening to exclude, spreading rumors/gossiping, ostracizing, alienating, using threatening looks/glances. ______

   Verbal (direct): name calling, teasing, intimidating, threatening, taunting, making offensive or discriminatory remarks (rude or lewd). ______

   Cyberbullying: sending insulting messages or threats by email, text messaging, chat rooms, etc. _____
10. Please describe the bullying, cyberbullying, harassment or hazing. Describe what was said and/or done and by whom. Attach any evidence and an additional sheet for description of the incident if applicable.

Date(s) and time(s) of the incident(s): ____________________

Is this the first time this has happened: ____________________

Description of the incidents:

11. Please identify any other people who may have witnessed the incident(s). Attach additional sheet if necessary:

Name: ____________________________________________  Student: ___  Adult: ___

Name: ____________________________________________  Student: ___  Adult: ___

Name: ____________________________________________  Student: ___  Adult: ___

12. Have you reported this situation to anyone else before this complaint?: If yes, to whom and when: ____________________________

13. Did the student require medical treatment as a result of this incident?: If yes, explain any details: ____________________________

I do hereby attest that this information is true, accurate and complete to the best of my knowledge.

Signature: ____________________________  Date: ___________