

Date: December 11, 2017

Kind of Meeting: Regular Meeting PBHS

127

Members Present: Peter Agro, President  
Dori Johnson, Vice President  
Kristi Kheiralla  
Roseanne Sullivan

Members Absent: Lloyd Greer, Jr.  
Gretchen Meier  
Cara Robertson

Others Present: Tim Mains, Superintendent of Schools  
Donna Geidel, Assistant Superintendent for Instruction  
Deborah June, District Clerk  
Approximately 27 residents/students/staff members

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**Call to Order/Regular Session** The meeting of the Board of Education was called to order at district office by President Peter Agro. at approximately, 6:08 PM with the following motion offered to proceed with regular session.  
*MOVED by Trustee Sullivan, second by Trustee Johnson, that the Board of Education open the regular meeting.*  
**YES - 4 NO - 0 CARRIED**

**BOE Adjourns to Executive Session** *MOVED by Trustee Kheiralla, second by Trustee Sullivan, request that the Board of Education adjourn into executive session for discussion regarding RE: Superintendent's Evaluation/Contract*  
**YES - 4 NO - 0 CARRIED**

**BOE Returns to Regular Session** *MOVED by Trustee Johnson, second by Trustee Kheiralla, that the Board of Education adjourn executive session and return to regular session at approx. 7:10 PM.*  
**YES - 4 NO - 0 CARRIED**

**BOE Welcome and Resumes Regular Session** President Agro asked for a motion to resume public session and welcomed the audience to the regular session of the meeting at Pine Bush High School, followed by the Pledge of Allegiance and a moment of silence. The following motion was offered:  
*MOVED by Trustee Johnson, second by Trustee Sullivan, that the Board of Education resume regular session noting the time at approximately 7:14 p.m.*  
**YES - 4 NO - 0 CARRIED**

**BOE Approves Minutes** *Approval of Minutes*  
*MOVED by Trustee Johnson, second by Trustee Kheiralla, that the Board of Education approve the minutes from the November 28, 2017 meeting as submitted by the District Clerk.*  
**YES - 4 NO - 0 CARRIED**

**BOE Approves Consent Agenda** *Reports, Recommendations of the Superintendent of Schools*  
*Consent Agenda*  
*MOVED by Trustee Sullivan, second by Trustee Johnson, that the Board of Education approve the following Consent Agenda and addition\*\* to Consent Agenda as submitted by the Superintendent of Schools:*

**Creations:**

**Instructional** Board authorization for the creation of the following positions:  
**Instructional**  
(1) One 6 hour/per day Teaching Assistant - E.J. Russell Elementary

**Non-Instructional** **Non-Instructional**  
(1) One 6 hour/per day School Monitor - Circleville Elementary  
(1) One 6 hour/per day School Monitor - Pine Bush HS

**Resignations**

**Instructional:** *Resignation*  
**Instructional**  
Patricia Moller, resignation from her position as 1.0 FTE Teacher, effective at the close of business December 22, 2017.

**Non-Instructional** **Non-Instructional**  
Lillian Heidenreich, resignation from her position as 1.0 FTE Typist, effective at the close of business January 12, 2018.

**Leave of Absence** *Leave of Absence*

**Instructional** **Instructional**  
Nicole Bobby, request for an unpaid leave of absence from her position as a 1.00 FTE Permanent Substitute Teacher, effective for the period March 5, 2018 through May 18, 2018.

**Appointments** *Appointments*

**Instructional** **Instructional**  
Dawn Bedell, who has a Teaching Assistant Level I certificate (which is pending) be appointed on probation as a part-time, non-tenure bearing 4.0 hour/day Teaching Assistant, effective December 12, 2017, salary as per contract (pro-rated).

**Per Diem Substitutes**

Board approval for the appointment of the following individuals as *per diem substitutes* &/or tutors effective December 12, 2017 at board approved per diem substitute rates:

- Anastasia Austin
- Bryan Blancato
- Talia Bosco
- Kathleen Broadwell
- Janet Dermody
- Cari Henderson II
- Riva Jackson
- Sarah Kessler
- Kara Kucker
- Emma LaRosa
- Dorothy Spears
- Theresa Wright

**Per Diem Substitutes\*\***

Board approval for the appointment of the following individuals as *per diem substitutes* &/or tutors effective December 12, 2017 at board approved per diem substitute rates:

- Kevin Fair\*
- Steven Hoagland
- Matricia Shultis
- Debra Wood

*\*Such appointment is conditioned upon the District's receipt of clearance for employment from the N.Y. State Education Department relating to the fingerprinting and criminal history record check of the prospective school employees. The emergency conditional segments of the appointments shall commence as of December 12, 2017 and shall not exceed twenty (20) business days.*

Co-curricular/  
Supervision MS  
After School  
DetentionProg.

**Co-curricular Rescind/Appoint**

Supervision for MS After-school Detention Program/ISS

Board approval to rescind the following *staff member* to cover supervision for *Middle School After-school Detention Program* for the 2017-2018 school year.

Circleville Middle School  
Angela Tana

Board approval of the following *staff member* to cover supervision for *Middle School After-school Detention Program* for the 2017-2018 school year at the rate of \$20/hour: (Monday through Thursday: 2:30 p.m. - 3:15 p.m.), effective 12/12/2017.

Circleville Middle School  
Kim McNamara

Supervision

**Supervision**

Board approval for the appointment of the following school personnel for supervision duties in connection with winter and spring sporting events during the 2017-2018 school year at the rate of \$20/hour, effective 12/7/2017:

Michael Reineke

Board approval to amend\* the appointment of the following school personnel for supervision duties to include winter,\* as well as spring sporting events during the 2017-2018 school year at the rate of \$20/hour, effective 11/29/2017:

Keri Giuliano  
Kevin Kreeger

Tenure  
Appointment  
M. Boniface

**Tenure Appointment**

Board approval of the following *appointment to tenure* for the following *instructional staff member* within the *tenure area* and the *effective date noted*:

Instructional	Tenure Area	Date
Melissa Boniface	Special Education	January 12, 2018
YES - 4	NO - 0	CARRIED

BOE Approves  
CSE/CPSE  
Placement Recs

**CSE/CPSE Placement Recommendations**

*MOVED by Trustee Sullivan, second by Trustee Kheiralla, that the Board of Education approve all IEPs of the Committee on Special Education and the Committee on Preschool Special Education as submitted by the CSE and CPSE Chairperson and reviewed by Trustee Dorl Johnson.*

YES - 4 NO - 0 CARRIED

District-wide  
Presentations;  
Pine Bus CSD  
Family  
Engagement  
and  
Community  
Outreach/  
Partnerships

**Presentation: Pine Bush CSD Family Engagement and Community Outreach/Partnerships**

Tim Mains, Superintendent of Schools introduced each building principal to provide a brief presentation on their building regarding family engagement and community outreach in our schools. The highlights of the presentation included the following:

Pine Bush High School (presented by Mr.Mains, due to the absence of principal Mr. Hopmayer)  
A review of the high school administrators followed by the following:

**Family Engagement:**

- The High School assists over 50 families during the winter break which includes both food and gifts for families in need.
- Food Drive includes: food boxes with non-perishable food items, baked breads and cookies through the Human Services Academy, hams donated by the High School staff and Lions Club.

- Holiday Shop includes tables set up during the Food Drive that will include additional personal care items, gently used clothing, coats, etc. that families may need that they will be able to choose from.
- The Giving Tree items include hats, gloves, socks, clothing, and basic personal care items for over 50 families.
- Winter Clothing Drive: The Unity Club collects gently used clothing items for the families in addition to the shelters in the surrounding areas including Pine Bush and Middletown.

**Community Outreach/Partnerships:**

The High School is partnered with:

- Toys for Tots - collect and receive toys.
- The Lions Club - partner with them to provide food and Hannaford gift cards for Thanksgiving and Winter Break.
- In support of our community, we also work with the PBE Food Pantry and Infant Savior Church to assist in collecting food.
- Run Community Fund Drive with the students and staff and activities include: Home for the Holidays Event, Women of Steel, STEM Boat Races, Decorate a Door Contest, Gingerbread House Making, Coin Drop, Adopt-A-Family Donations, Snowball Treasure Hunt, Snowflake Challenge, Snowman Puzzle, School Spirit Stick and more!

**Circleville Middle School- Family Engagement** Presented by Principal Lisa Hankinson list of events: Grade 6 Welcome Orientation Parent-Teacher Conferences, Open House ENL Potluck Dinner, Family Movie Nights Career Day, Character Education- P.B.L.S., N.P.F.H. Red Ribbon Week, No-Name Calling Week GLSEN Day of Silence, Grade 8 Moving Up Day Concerts, Musical, Variety Show, Student/Staff Athletics Fire Prevention Week, S.T.E.A.M. Fair S.T.E.A.M. Club, Odyssey of the Mind Teams PTA-sponsored activities, meetings, Thanksgiving Food Drive Holiday Food Drive, S.O.A.R. Program Student Support Groups, Parent chaperones/volunteers Field Day.

**Community Outreach/Partnerships:**

CVMS is partnered with the following:

CVMS PTA, Circleville Fire Co. and Ladies Auxiliary, Orange County Hurricane Relief, Pine Bush Lions Club, Pine Bush Hannaford's, Pine Bush Retired Teachers' Association, Grace Community Church, Wallkill East Rotary Club, Toys for Tots, Alcoholism and Drug Abuse Council (ADAC), Pets Alive, Veterans' Assoc., Hudson Valley Honor Flight, Boys and Girls Club, Relay for Life/ American Cancer Society, Orange County Mental Health, Kohl's Cares, GLSEN, NY Blood Center, Leukemia/Lymphoma, West Point, Local Law Enforcement Agencies.

Also noted were the following:

- The Health Office and Student Council members collected food from our community providers, staff, families and students. 39 families were helped for Thanksgiving.
- they help a total of 52 families with food baskets and 90 students will receive toys for the upcoming holidays.
- NJHS collects loose change and this money is slated to purchase gift cards for our families in need.
- CVMS Staff and CVMS Families- donations of needed items and gift cards throughout the year via our Health Office to our students and families in need.

**Joint Elementary Schools presentation by building principals Brian Breheny of Pakaknasink Elementary, Amy Brockner of Circleville Elementary, Elizabeth Halsey-Sproul of E. J. Russell Elementary, and Eric Winter of Pine Bush Elementary.**

**Elementary Schools: Family Engagement**

Parent Volunteers--In the classroom, On field trips, Summer School Parent Presentation, Kindergarten Orientation, Open House, PTA Events/PTA Meetings, Title I AIS Meetings (future scheduled meetings), After-school STEAM Engineering Club Presentations, Parent-Teacher Conferences, Winter/Spring Concerts, Field Day, Fifth Grade Moving Up, Joint Fifth Grade Picnics, Universal Pre-K Parent Partnership meetings, ENL Potluck Dinner, Empty Bowls, Read Across America - Reading Day.

**Elementary Schools: Community Outreach**

Our PTAs, Pine Bush Food Pantry, Toys for Tots, Boys and Girls Club of Orange County, Club Kid/ YMCA of Middletown, Kohl's (Kohl's Cares), NHS Human Services Organization, Orange County Mental Health Association, Ulster County Recycling Center, Barnes & Noble of Newburgh, Orange County Masonry, Cornell Cooperative Extension, Circleville Fire Dept/Pine Bush Fire Dept, Wallkill East Rotary Club, Lion's Club, Orange County Water Authority, Alcohol and Drug Abuse Council - Too Good For Drugs, RDJF/Diabetes Foundation, Make-A-Wish Foundation, Hannaford Helps, D&M Sign Shop, Inc, Farmer's Insurance, Walden Savings Bank, Center for Spectrum Services.

**Crispell Middle School- Family Engagement** Presented by Principal John Boyle

Open House, Parent-Teacher Conferences, Team Meetings, Middle School Kindness Challenge #CrispellRocks, Interact Club, Student Council, Students Making a Difference Club, Multicultural Club, Thanksgiving & Holiday Food Drives, Holiday Gift Drive, Angel Tree, Adopt-A-Family, Fundraising for disaster relief (local & international), Senior Citizen Luncheon, Sports & Activity, Night, Thanksgiving Luncheon—250 people (students, families) served for 17 years, Letters to Veterans, Letters to Senior Citizens through Advisory, Relay for Life.

**Community Outreach/Partnerships:**

PTO—Bi-annual Gertrude Hawk Chocolate Fundraiser, Scholastic Classroom Magazine, DJ for 8th Grade Dinner Dance, Water Cooler System in Nurse's Office, Recess Equipment.

- Summer Student Internships with Town of Crawford businesses
- Career Day & Career Showcase Series Volunteer Speakers

- New York State Trooper Social Media and Cyberbullying Assembly
- Field Trips- Hannaford, Walmart, Times Herald Record, Brother Brunos
- Support for fundraisers- Chocolate, fruit, mums, poinsettias
- Donations for the 8th Grade Dinner Dance from Hannaford
- Donations for Odyssey of the Mind Team (financial, time, supplies)

At the conclusion of the presentation, Superintendent Mains and Board of Education thanked all involved for their informative presentation. Mr. Mains and Mrs. Geidel also thanked the school nurses for all they do.

**2017-2018  
Prof. Dev. Plan  
Rev. Goals  
Presented**

**2017-2018 Professional Development Plan - Revised Goals**

Superintendent Mains introduced Mrs. Donna Geidel who provided a brief review of the Professional Development Plan revised Goals for 2017-2018. Each goal presented included the Indicators of Achievement, Action Plan, Evidence, Resources/Staff Involved and Target Date. The six goals reviewed included the following: Goal #1: Raise student achievement in accordance with New York State Comment Core Learning Standards in all areas; Goal #2: Create and maintain learning environments where students can achieve success; Goal #3: Establish professional learning communities to ensure that all classroom environments include instructional best practices to maximize student learning potential. Goal #4: Integrate technology to enhance learning, improve student achievement, and maximize student proficiency in utilizing up-to-date technology, as well as improving communication between parents and teachers; Goal #5: Continue a mentor program to support new teachers and provide them with learning opportunities on instructional best practices focused on maximizing student achievement; Goal #6: Develop effective collaboration with parents and community members in order to support student success. At the conclusion of her review, a motion was offered for Board approval as follows: **MOVED by Trustee Khebralla, second by Trustee Johnson**, that the Board of Education approve the 2017-2018 Professional Development Plan Revised Goals as submitted.

**YES - 4 NO - 0 CARRIED**

**BOE Approves  
2017-2018  
Professional  
Dev. Plan**

**Public  
Participation**

**Public Participation**

Mr. Agro opened the first public participation at approx 7:57 PM requesting no personal references. No comments/questions/concerns were raised.

**BOE  
Designates and  
Authorizes  
Disposition of  
Books and  
Equipment**

**Designation & Disposition of Equipment and Library Books**

**MOVED by Trustee Sullivan, second by Trustee Khebralla**, that the Board of Education designate the list of surplus equipment as submitted by John Hicks, Director of Educational Technology and list of library books submitted by Pakanasink Elementary Principal Brian Breheny (as recommended by Librarian Suzanne Schwartz), as *unusable/ outdated/ or in disrepair* in accordance with Policy #5250 **SUBJECT: Disposition of Surplus Property**, and authorize the disposition of equipment under the direction of Michael Pacella, Assistant Superintendent for Business.

*(Lists to be attached to minutes)*

**YES - 4 NO - 0 CARRIED**

**BOE Approves  
Invitationals**

**Approval for Athletic Invitationals**

**MOVED by Trustee Johnson, second by Trustee Sullivan**, that the Board of Education officially approve participation of the following athletic invitational, *noting it is not OCIAA sanctioned and, therefore, not part of the roster. Board approval of the following allows students attending to be covered under the district insurance.*

- Pine Bush High School Varsity Boys Basketball Team's participation in the Slam Dunk Tournament on Tuesday, December 26, 2017 at Westchester County Center in White Plains, NY (day trip).  
Funding Source: No cost \$ 0
- Pine Bush High School Boys and Girls Indoor Track Team participation in the Ocean Breeze Holiday Festival located at the State of the Art Ocean Breeze Athletic Complex on Father Capodanno Blvd. in Staten Island on December 30, 2017  
Funding Source: Activity Acct. \$300 (approx)
- Pine Bush High School Varsity Boys Basketball Team's participation in the Lou Panzaro Sr. Basketball Tournament on Thursday, January 18, 2018 and Saturday, January 20, 2018 at Peckskill High School (day trips).  
Funding Source: Activity Acct. \$ 200

**YES - 4 NO - 0 CARRIED**

**BOE Does Not  
Approve  
Amended  
Policy 6110**

**Proposed Amended Policy for First Reading - Unapproved**

**MOVED by Trustee Khebralla, second by Trustee Johnson**, that the Board of Education, upon recommendation of the Superintendent, not approve the submitted amended Policy 6110 - *Code of Ethics for Board Members and All District Personnel*, and leave policy as is— unchanged.

**YES - 4 NO - 0 CARRIED**

**Upcoming BOE  
Mtg/ Old-New  
Business and  
Updates**

**Upcoming Board Meetings, Events / Old, New Business / Updates**

Upcoming board meetings / other events should be announced Tuesday evening:

*The start time for the regular sessions of our board meetings – 7:00 p.m., unless otherwise noted.*

**Regular Board Meetings:**

- **Tuesday, January 9, 2018, 7:00 PM at Pine Bush High School**  
**Note: Recognition of Scholar Athletes 6:45 PM. originally planned for 12/11/2017**

**Upcoming Events:****Winter Concerts:**

- **PBHS Winter Concert I**  
**Wednesday, December 13, 2017 at 7:00 PM**  
**Snow Date, Friday, December 15, 2017**
- **PBHS Winter Concert II**  
**Thursday, December 14, 2017 at 7:00 PM**  
**Snow Date, Friday, December 15, 2017**
- **EJR Winter Concert**  
**Monday, December 18, 2017 at 7:00 PM at PBHS**  
**Snow Date, Tuesday, December 19, 2017**
- **CES Winter Concert**  
**Tuesday, December 19, 2017, 7:00 PM at CVMS**  
**Snow Date, Wednesday, December 20, 2017**
- **Crispell MS Winter Concert**  
**Wednesday, December 20, 2017**  
**Gr. 6 at 6:30 PM; Grades 7 & 8 at 7:30 PM**  
**Snow Date, Thursday, December 21, 2017**
- **Winter Recess**  
**December 25, 2017 through January 1, 2018 (School resumes January 2, 2018)**

**Old-New Business****Old-New Business:**

*Mr. Mains provided a brief update regarding the Strategic Planning Committee. Several sub-committee meetings have already began with many others to take place within the next week or so. He asked that the co-chairs be sure to reach out to their members. At this time, everything seems to be moving forward as planned.*

**BOE Approves Claims Auditor Reports #0033****Business & Finance****Claims Auditor's Reports**

**MOVED** by Trustee Sullivan, second by Trustee Kheiralla, that the Board of Education acknowledge receipt and acceptance of the following **Claims Auditor's Reports** as submitted:

#0033	<ul style="list-style-type: none"> <li>□ <b>Claims Auditor's Report</b> covering Warrant #0033 dated 11/22/17, authorizing payments in the amount of <b>\$ 1,103,803.45</b> Trust and Agency Acct. (16 checks 003528-003543)      \$      <b>1,103,803.45</b></li> </ul>	<b>Total \$      1,103,803.45</b>
#0034	<ul style="list-style-type: none"> <li>□ <b>Claims Auditor's Report</b> covering Warrant #0034 dated 12/01/17, authorizing payments in the amount of <b>\$ 743,820.68</b> Cafeteria Fund (2 checks 004437-004438)      \$      856.74 HS Activity Fund(5 checks 003536-003540)      858.25 Academy of Finance (1 check 001588)      32.41 General Fund (69 checks 050994-051062)      740,052.38 District Activity AC (3 checks 004154-004156)      <b>2,020.90</b></li> </ul>	<b>Total \$      743,820.68</b>
#0035	<ul style="list-style-type: none"> <li>□ <b>Claims Auditor's Report</b> covering Warrant #0035 void and reissue dated 8/22/17, authorizing payments in the amount of \$ 8,790.51 Cafeteria Fund (1 check 004436)      \$      228.55 Crispell SAF (1 check 002220)      100.00 HS Activity Fund(1 check 003492)      100.00 General Fund (5 checks 049711-051063)      1,400.96 District Activity AC (3 checks 004099-004101)      <b>6,961.00</b></li> </ul>	<b>Total \$      8,790.51</b>
#0036	<ul style="list-style-type: none"> <li>□ <b>Claims Auditor's Report</b> covering Warrant #0036 dated 12/8/17, authorizing payments in the amount of <b>\$ 889,585.74</b> Trust and Agency Acct. (8 checks 003544-003551)      \$      <b>889,585.74</b></li> </ul>	<b>Total \$      889,585.74</b>

YES - 4

NO - 0 CARRIED

**BOE Acknow.  
Receipt and  
Acceptance of  
Treasurer's  
Rpt.**

**District Treasurer's Report/Cash Flow Projection**  
*MOVED by Trustee Johnson, second by Trustee Sullivan, that the Board of Education acknowledge receipt and acceptance of the following District Treasurer's Report/Cash Flow Projection for the period November 1, 2017 through November 30, 2017*

- **General Fund Reports:**  
Monthly Treasurer's Reports / Transfers  
Budget Status
- **Monthly Treasurer's Reports / Budget Status for:**  
School Lunch Fund  
Capital Fund  
Federal Fund
- **Monthly Treasurer's Reports for:**  
Trust & Agency Fund  
District-wide Activity Fund  
Student Activity Funds for: Pine Bush High School,  
Circleville Middle School and Crispell Middle School  
Expendable Trust Fund (Scholarships)  
Academy of Finance  
Human Services Academy  
Debt Service

**YES - 4 NO - 0 CARRIED**

**Public  
Participation**

**Public Participation**

Mr. Agro opened the second public participation at approx 8:08 PM requesting no personal references. No comments/questions/concerns were raised.

**Consideration  
of Executive  
Session**

**Consideration of Executive Session**

Hearing no matters for executive session, Mr. Agro called for a motion for adjournment.

**Adjournment**

**Adjournment**

*MOVED by Trustee Kheiralla, second by Trustee Johnson, that the Board of Education adjourn its meeting, noting the time at approximately 8:09 p.m.*

**YES - 4 NO - 0 CARRIED**

  
 Deborah A. June, District Clerk  
 Pine Bush CSD

Note: BOARD MEETINGS are video recorded and can be viewed at [www.pinebushschools.org](http://www.pinebushschools.org)