

**Date:** March 6, 2018 **Kind of Meeting:** Special Meeting  
 Circleville Middle School

**Members Present:** Peter Agro, President  
 Dori Johnson, Vice President  
 Kristi Kheiralla  
 Gretchen Meier  
 Cara Robertson  
 Roseanne Sullivan

**Members Absent:** Lloyd Greer, Jr.

**Others Present:** Tim Mains, Superintendent of Schools  
 Donna Geidel, Assistant Superintendent for Instruction  
 Michael Pacella, Assistant Superintendent for Business  
 Deborah June, District Clerk  
 Approximately 21 residents/students/staff members

**Call to Order/Regular Session** The meeting of the Board of Education was called to order by President Agro at approximately, 7:30 PM with the following motion offered to proceed with regular session.  
**MOVED by Trustee Johnson, second by Trustee Meier,** that the Board of Education open the regular meeting.  
**YES - 5 NO - 0 CARRIED (R.Sullivan arrived at approx. 7:59 p.m.)**

**BOE Adjourns to Executive Session** **MOVED by Trustee Kheiralla, second by Trustee Meier,** request that the Board of Education adjourn into executive session at 7:31 PM for discussion regarding **RE: Particular Contract**  
**YES - 5 NO - 0 CARRIED**

**BOE Returns to Regular Session** **MOVED by Trustee Meier, second by Trustee Johnson,** that the Board of Education adjourn executive session and return to regular session at approx. 8:11 PM.  
**YES - 6 NO - 0 CARRIED**

**BOE Welcome and Resumes Regular Session** President Agro requested a motion, as follows, to continue with regular session, as well as welcomed the audience followed by the Pledge of Allegiance and a moment of silence.  
**MOVED by Trustee Sullivan, second by Trustee Johnson,** that the Board of Education resume regular session, noting the time at approximately 8:16 p.m.  
**YES - 6 NO - 0 CARRIED**

**BOE Approves Minutes** **Approval of Minutes**  
**MOVED by Trustee Johnson, second by Trustee Meier,** that the Board of Education approve the minutes from the February 27, 2018 meeting as submitted by the District Clerk.  
**YES - 6 NO - 0 CARRIED**

**BOE Approves Consent Agd.** **Reports, Recommendations of the Superintendent of Schools**  
**Consent Agenda**  
**MOVED by Trustee Robertson, second by Trustee Kheiralla,** that the Board of Education approve the following **Consent Agenda** as submitted by the Superintendent of Schools:

**Instructional: Creation** **Instructional -Creation**  
 Board approval to create the following position:  
 • K - 12 ENL Leader, effective September 13, 2017 - June 30, 2018, Salary at Level I of the Co-Curricular 2017-18 salary schedule.

**Co-Curricular** **Co-Curricular**  
 Board approval to rescind the following **co-curricular** appointment, effective September 12, 2017.  
**District-wide**  
 Catherine Aller English as a New Language (ENL) Team Leader  
 @ Level 5A, Step 3 (3)

Board approval of the following **co-curricular** appointment effective September 13, 2017 - June 30, 2018, at the appropriate co-curricular stipend:

**District-wide**  
 Catherine Aller K - 12 ENL Leader  
 @ Level I, Step 1 (1)  
**YES - 6 NO - 0 CARRIED**

**Presentation: Program: Transportation** **Budget Segment for 2018-2019**  
**Presentations: PROGRAM: Transportation**  
 Michael Pacella presented the 2018-2019 Transportation Budget. Some of the highlights of the presentation included the following: *Review of current transportation; Transporting students 2017-2018; Other transportation 2017-2018. The following 2018-19 recommendations and RFP Recap was reviewed as follows:*  
Recommendations for 2018-2019  
 • **Staff**  
 0.25 FTE Asst. Supt. For Business  
 1.0 FTE Senior Account Clerk  
 1.0 FTE Assistant Safety Coordinator

- **Materials & Supplies**  
No change
  - **Total Contracted Transportation Costs**  
The recent RFP, if accepted, allows for a decrease from prior year in total contractual prices
- Request for Proposal (RFP) Recap**
- RFP (not bound by lowest bid) vs. Bid (bound by lowest bid)
  - The process was conducted by an independent vendor
  - Pupil Transportation Safety Institute (PTSI)
  - 100 point grading system by category as follows:
 

Previous quality of experience in school transportation	10
Owner of previous transportation companies	2
Safety program	12
Accident History	8
Record of Drivers	10
Fleet inspection record & vehicle replacement schedule	8
Maintenance schedule of vehicles	2
Financial analysis	6
Insurance requirements	2
Cost – points to be prorated on percentage over lowest cost	40
  - Grading of the proposals were done by five (5) people independently using the points rubric and then compared
  - Responses from lowest to highest cost were:  
Arthur F. Mulligan Inc. / Birnie Bus Service Inc.  
First Student Inc.  
Student Transportation Inc. / Mid-City Transit  
Total Transportation Corp. / Mat Transportation Corp.
  - Unanimous winner of the proposal based on the evaluations and recommended to be the contractor for Pine Bush Central School District:  
Arthur F. Mulligan Inc. / Birnie Bus Service Inc.  
Estimated savings of \$500,000 per year.

At the conclusion of the presentation, Mr. Pacella was thanked for his presentation. No questions from the board were offered.

**Public Participation**

**Public Participation**

Mr. Agro opened the first public participation at approx. 8:31 PM requesting no personal references. The following comments/questions/concerns were raised:

- Resident offered comments / questions regarding recommendation of the transportation / bus contract, addressed by Ass't Supt. Pacella.

**Upcoming Board Meetings/ Events/ Old-New Business/ Updates**

**Upcoming Board Meetings, Events / Old, New Business / Updates**

Upcoming board meetings were announced Tuesday evening:

**Regular Board Meetings:**

- Tuesday, March 20, 2018  
Circleville Middle School - Regular Session 7:00 p.m.  
Budget Presentations:
  - Preliminary/Proposed Budget 2018-2019
 Other Budget Presentation:
  - BOCES Admin. Budget /Representatives

**Other Meetings:**

- Prospective School Board Members Workshop  
Saturday, April 7, 2018 - 9:00 AM to Noon  
O-U BOCES Administrative Conference Rm /Admin. Bldg.  
Reservation form available at BOE meeting & District Office  
E-mail : karyn.meier@ocsba.com
- **Other Events:**
  - Odyssey of the Mind - NYS Regional Tournament  
Saturday, March 10, 2018, 8:00 AM  
O-U BOCES
  - Central Hudson Region PTA Legislation/Education Breakfast  
Saturday, March 10, 2018, 9:00 AM to 12:00 PM  
Sheraton Mahway Hotel, Mahwah, NJ  
Please advise Debbie June or Lynn Baldassano if you plan to attend.
  - Senior Citizens Dinner and Play Night  
Featuring: *Adams Family*  
Wednesday, March 14, 2018  
Dinner begins at 5:30 PM / Play immediately following  
Please advise Debbie June or Lynn Baldassano if you plan to attend.

**Old/New Business - Updates**

- Question asked regarding number of board seats that are open, two seats Sullivan/Agro;
- Question / clarification re: coordinator position vs. teacher on special assignment;

- Inquiry regarding STEM coaches and request for more information;
- Longaberger Basket Bingo - March 9, 2018, Tickets \$25 in advance and \$30 at door;
- Superintendent provided an update of his attendance in Albany lobbying for our district;
- Superintendent commented on the basketball team success and their recent win, as well as the great representation our district had in athletics, specifically mentioning swimming/diving, track, and cheerleading. Congratulations to all.

**BOE Approves  
Resolution for  
Bus Transp.  
Contract**

**Business & Finance**

**Approval of Bus Transportation Lease Contract**

**MOVED by Trustee Kheiralla, second by Trustee Johnson**, that the Board of Education approve the following resolution:

**RESOLUTION**

**PINE BUSH CENTRAL SCHOOL DISTRICT**

**BOARD OF EDUCATION RESOLUTION**

**APPROVAL OF BUS TRANSPORTATION LEASE CONTRACT**

**WHEREAS**, the Pine Bush Central School District ("District") Board of Education ("Board") has received responses to its request for proposals on a five year lease contract for school bus transportation; and

**WHEREAS**, a committee of five qualified evaluators have vetted the responses to the request for proposal ("RFP") from transportation companies, the Assistant Superintendent for Business has made a recommendation to the Board on the award of the transportation contract; and

**WHEREAS**, the five year lease contract for bus transportation constitutes a Type II Action under the New York State Environmental Quality Review Act.

**NOW, THEREFORE BE IT RESOLVED**, that the Pine Bush Central School District Board of Education hereby accepts the recommendation of the Assistant Superintendent for Business and awards the five year lease contract for bus transportation services to the Arthur F. Mulligan Inc./Birnie Bus Service Inc. to take effect July 1, 2018; and

**BE IT FURTHER RESOLVED**, that the award of the transportation contract is subject to Arthur F. Mulligan Inc./Birnie Bus Service Inc.'s compliance with the terms and conditions of the RFP and the RFP response, as well as the approval of the contractual terms by the District's legal counsel and/or consultant.

*Date: March 6, 2018*

**YES - 5      NO - 0      CARRIED**

**Roll Call Vote:**

**C. Robertson    Abstain      R. Sullivan    Yes**

**G. Meier        Yes            D. Johnson    Yes**

**K. Kheiralla    Yes            P. Agro        Yes**

**BOE Approves  
Declaration of  
Emerg. and  
Funding of  
Project at PBE**

**Declaration of Emergency and Funding of Project at Pine Bush Elementary School**

**MOVED by Trustee Robertson, Trustee Johnson**, that the Board of Education approve the following resolution:

**RESOLUTION**

**PINE BUSH CENTRAL SCHOOL DISTRICT**

**MOLD REMEDIATION AND RECONSTRUCTION PROJECT**

**PINE BUSH ELEMENTARY SCHOOL**

**STATE ENVIRONMENTAL QUALITY REVIEW ACT TYPE II ACTION,**

**DECLARATION OF EMERGENCY AND FUNDING OF PROJECT**

**WHEREAS**, during the emergency moisture remediation at the Pine Bush Elementary School, mold was discovered; and

**WHEREAS**, it has been determined that the mold has and will continue to spread to other spaces unless the entire area is inspected and the appropriate action taken to remove and inhibit further mold growth; and

**WHEREAS**, further mold remediation is critical in order to assure the health and safety of students and staff occupying that building; including the safety of the building structure; and

**WHEREAS**, the remediation may involve the removal and replacement of some or all of the drywall, ceilings, flooring, and casements, in classrooms ("Project"), leaving the wiring, lighting, plumbing and other building systems exposed, and readily accessible; and

**WHEREAS**, because the District does not have sufficient classroom space to relocate students and staff for a prolonged period of time, they would be returned to these unfinished rooms and the noted safety hazards; and

**WHEREAS**, although at this time, the extent, scope, and time to complete this work including the cost of the Project is unknown, the District must begin this emergency work immediately for the protection of the health of the students and staff, and the protection of District property; and

**WHEREAS**, the emergency Project described herein meets the threshold of a Type II action under the State Environmental Quality Review Act ("SEQRA") because: (1) the emergency repairs are immediately necessary for the protection or preservation of life, health, property or natural resources; and (2) are directly related to the emergency and are being performed to cause the least change or disturbance,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education does hereby determine that the Project at the Pine Bush Elementary School is a Type II action for SEQRA purposes requiring no further environmental review; and

**BE IT FURTHER RESOLVED** that the Board of Education does hereby:

1. Declare that both the remediation, and the reconstruction work of those remediated areas to address the discovered mold condition at the Pine Bush Elementary School as an emergency; and
2. Declare that the cost of the Project, including removing and replacing some, or all of the drywall, ceiling(s), flooring, and casement(s) to address the newly discovered mold condition at the Pine Bush Elementary School as an ordinary contingent expense and shall take such action as is necessary to approve the funds for the work to be paid from the District's unappropriated general fund balance; and
3. Approve entering into a contract with Servpro Industries, Inc., for the Project without competitive bidding because such work is a true emergency; and
4. Authorizes the Superintendent of Schools and/or his designee to execute the necessary documents to effectuate said resolution.

Date: March 6, 2018

**YES - 6 NO - 0 CARRIED**

Roll Call Vote:

K. Khetralla	Yes	P. Agro	Yes
R. Sullivan	Yes	C. Robertson	Yes
D. Johnson	Yes	G. Meter	Yes

*Brief conversation ensued with a request from a board member to be kept informed should the repair costs become excessive, noting should be covered by insurance. Superintendent provided clarification of "emergency."*

**Public Participation**

**Public Participation**

Mr. Agro opened the second public participation at approx. 8:55 PM requesting no personal references. The following comments/questions/concerns were raised:

- Resident/Veteran provided the Board of Education with clarification and apology regarding the relocation of the Veteran Rock, he also requested permission to relocate the remaining Veteran's Monument to the Crawford Town Park.

*Following a brief conversation, the following motion was offered:*

**BOE Approves Relocation of Veteran's Monument**

**Relocation of Veteran's Monument**

**MOVED** by Trustee Johnson, Trustee Khetralla, that the Board of Education approve the relocation of the remaining Veteran's Monument currently on school property to the Crawford Town Park.

**YES - 6 NO - 0 CARRIED**

**BOE Adjourns to Exec. Session**

**Executive Session**

**MOVED** by Trustee Johnson, Trustee Khetralla, that the Board of Education adjourn into executive session re: Potential Student Discipline matter, noting the time at approx. 9:05 p.m.

**YES - 6 NO - 0 CARRIED**

**BOE Returns to Reg. Session**

**MOVED** by Trustee Johnson, second by Trustee Meter, that the Board of Education adjourn executive session and return to regular session at approx. 9:37 PM.

**YES - 5 NO - 0 CARRIED (R.Sullivan unable to attend exec.session)**

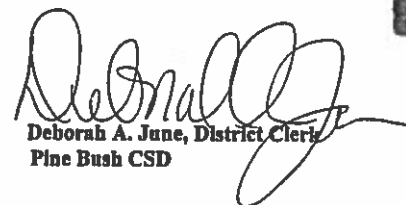
**BOE Adjourns Mtg.**

**Adjournment**

**MOVED** by Trustee Khetralla, second by Trustee Johnson, that the Board of Education adjourn its meeting, noting the time at 9:38 PM.

**YES - 5 NO - 0 CARRIED**

Note: BOARD MEETINGS are video recorded and can be viewed at [www.pinebushschools.org](http://www.pinebushschools.org)

  
Deborah A. June, District Clerk  
Pine Bush CSD