

# **PINE BUSH CENTRAL SCHOOL DISTRICT**

## **SchoolTool Parent Portal Registration Form**

Pine Bush Central School District is pleased to provide parents the opportunity to conveniently monitor secondary student academic records using the SchoolTool secure Parent Portal.

We have safeguards in place, but there are steps we ask that you take to assist us in maintaining the security of the system. Please follow the instructions at the bottom of this page and note that by signing this form, you agree to:

- Keep your user ID and password confidential
- Use the Parent Portal to access only those student records to which you have legitimate claim
- Use this service only for its intended purpose (any use not in accordance with its intended purpose is strictly prohibited).

Parent/Guardian Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Pine Bush High School    Crispell Middle School    Circleville Middle School    STARS Academy  
*Please circle your student's school*

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please take this completed registration form along with valid photo identification to the greeter at your child's school. Forms for STARS Academy students may be left with the greeter at Pine Bush High School.

Please note that you must bring this form and your photo ID to the school yourself. We will not accept any forms that are brought to school by your student or anyone other than yourself.

If you have more than one child enrolled in a secondary school in the school district, please complete one form for each child. You may leave all of your students' forms at one school.

School personnel will verify your identification and then activate your account. You will receive an email once your account has been setup containing your password. You can then login to the Parent Portal at [schooltool.pinebushschools.org](http://schooltool.pinebushschools.org) using your email address and the password in the confirmation email.

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*School Use:*

Form received and ID verified by: \_\_\_\_\_ Date: \_\_\_\_\_