

**Date:** November 8, 2016                      **Kind of Meeting:**                      **Regular Mtg**  
**Pine Bush HS**

**Members Present:** Lloyd Greer, Jr.  
Gretchen Meier  
Peter Agro  
Dori Johnson  
Cara Robertson  
Roseanne Sullivan  
Matthew Watkins

**Members Absent:** None

**Others Present:** Donna Geidel, Interim Superintendent  
Michael Pacella, Assistant Superintendent for Business  
Mary Ann Wilson, Interim Assistant Superintendent for Instruction  
Deborah A. June, District Clerk  
Approximately 19 residents/students/staff members

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**Call to Order**                      The Board of Education meeting was Called to Order at approximately 4:55 pm, with the  
**Regular Session**                      following motion:

***MOVED by Trustee Meier, second by Trustee Robertson,*** that the Board of Education open regular session at approximately 4:55 PM.  
***YES - 7 NO - 0 CARRIED***

**BOE Adjourns to**                      ***MOVED by Trustee Meier, second by Trustee Robertson,*** that the Board of Education adjourn  
**Exec. Session**                      into executive session at approximately 4:55 PM. *RE Matters Leading to the Appointment of the Superintendent of Schools; Particular Settlement Agreement; Attorney/Client Privilege; Matter regarding Particular Personnel.*  
***YES - 7 NO - 0 CARRIED***

**BOE Returns to**                      ***MOVED by Trustee Meier, second by Trustee Watkins,*** that the Board of Education return to  
**Regular Session**                      regular session of the meeting at approx. 7:05 PM.  
***YES - 7 NO - 0 CARRIED***

The regular meeting of the Board of Education began at approximately 7:05 PM with Mr. Greer, requesting *the audience to stand for the Pledge of Allegiance and a moment of silence.*

**BOE Approves**                      ***Approval of Minutes***  
**Minutes**                      ***MOVED by Trustee Meier, second by Trustee Agro,*** that the Board of Education approve the minutes from the ***October 25, 2016, November 1, 2016, and November 5, 2016\**** meetings as submitted by the District Clerk.  
***YES - 7 NO - 0 CARRIED***

**BOE Approves**                      ***Reports, Recommendations of the Superintendent of Schools***  
**Consent Agenda**                      ***Consent Agenda***  
***MOVED by Trustee Sullivan, second by Trustee Meier,*** that the Board of Education approve the following ***revised Consent Agenda*** as submitted by the Interim Superintendent of Schools:  
***Resignation***  
***Instructional***  
**Jennifer Zupetz,** resignation from her position as a 6.5 hours/day Teaching Assistant effective at the close of business on November 11, 2016.

***Non-Instructional***  
***G. Blackwell/***  
***School Monitor***                      ***Non-Instructional***  
**Gail Blackwell,** resignation, *for the purpose of retirement,* from her position as a 6.0 hours/day School Monitor effective at the close of business on December 30, 2016.

***M. Sanchez/Food***  
***Service Helper***                      **Maria Sanchez,** resignation from her position as a 3.0 hours/day Food Service Helper effective at the close of business on November 10, 2016.

***Leaves of Absence***                      ***Leaves of Absence***  
***Instructional:***                      ***Instructional***  
***S. Levato/Teacher***                      **Sarah Levato,** request for an unpaid leave of absence from her position as a 1.0/FTE Elementary Teacher, effective 11/28/2016 through 6/30/2017.

***Non-Instructional:***                      ***Non-Instructional***  
***M. Kowal/Data***  
***Entry & Control***  
***Clerk***                      **Mary Kowal\*,** request for an unpaid leave of absence from her position as a 1/0 FTE Data Entry & Control Clerk, effective November 26, 2016 through November 25, 2017 (PBHS)

***Appointments***                      ***Appointments***  
***Instructional***                      ***Instructional***  
***S. Tree/Teacher***                      **Sarah Tree,** who has applied for an Initial Reissuance certificate in Music, *be recalled from the Preferred eligible List (PEL) to a be appointed to the probationary position as a 1.0 FTE*

teacher, in the Music tenure area, commencing for the *probationary* period and serving the balance of her probationary period commencing September 1, 2016 and ending December 29, 2017. Salary BA30, Step 4 of the salary schedule.

*G. Sidoti/ TA* **Giovanna Sidoti**, who holds a Teaching Assistant Level I certificate, be appointed on probation as a part-time, non-tenure bearing, 4.0 hour/day Teaching Assistant position, effective November 9, 2016, salary as per contract (*pro-rated*).

*M. Cragan/ TA* **Marie Cragan\***, who holds a Permanent N - 6 Teaching Certificate, be appointed on probation as a part-time, non-tenure bearing, 4.0 hour/day Teaching Assistant position, effective November 9, 2016, salary as per contract (*pro-rated*).

*Non-Instructional* **Non-Instructional**  
*D. Carroll/Food* **Dianne Carroll**, increase in hours to her *probationary appointment* (from a 3.5 hours) to 3.75  
*Service Helper* hours/day Food Service Helper, effective November 9, 2016, salary as per contract (*pro-rated*).

*G. DiBattista/* **Tamar DiBattista** , *probationary appointment* to a 5.0 hours/day School Monitor, effective  
*Monitor* November 9, 2016, salary as per contract (*pro-rated*).

*C. Schmidt/* **Christopher Schmidt**, temporary appointment as a 7 hours/day lifeguard, *effective* November  
*Lifeguard* 28, 2016 through April 7, 2016, salary at a rate of \$16/hr, *noting he is certified for such*  
*appointment through the Orange County Department of Human Resources.*

*S. Wagner-Babcock/* **Sonia Wagner-Babcock\***, be approved for an *increase in hours* (from 3.0 hrs/day) to a 6.5  
*Monitor* hour/day as a School Monitor, effective November 9, 2016, salary as per contract (*pro-rated*).

*Interscholastic* **Interscholastic:**  
Board approval for the appointment of the following *interscholastic winter* coaching  
appointments for the **2016-2017 school year** at the appropriate interscholastic stipends:

**Girls Track**

**Anthony DiMarco**

**Varsity Assistant Coach**

**@ Level II , Step 1 (1)**

**Girls Basketball:**

**Michelle Reiser**

**Modified Coach**

**@ Level III , Step 1 (1)**

**Boys Wrestling:**

**Jeffrey Fleisig**

**JuniorVarsity Coach**

**@ Level II, Step 1 (1)**

*Extracurricular* **Extracurricular**  
Board approval to *amend the* following *extracurricular* appointment for the 2016-2017 school  
year at the appropriate extracurricular stipends:

**Circleville Elementary School**

**Maria Patrizio**

**Odyssey of the Mind Co -Coach**

**@ Level III, Step 1 (1)**

Board *approval of the* following *extracurricular* appointment for the 2016-2017 school year at  
the appropriate extracurricular stipends:

**Circleville Elementary School**

**Robin Conklin**

**Odyssey of the Mind Co -Coach**

**@ Level III, Step 1 (1)**

**Pine Bush High School**

**Alicia Parker**

**Odyssey of the Mind Coach (Team 2)**

**@ Level III, Step 1 (1)**

*Approval of*  
*Consultant/ Hearing*  
*Officer Agreement*

**Approval of Consultant / Hearing Officer Agreement**

Board approval for the appointment of Jeffrey J. Schiro, Esq, *Consultant/Hearing Officer*  
effective November 1, 2016, through June 30, 2017, in accordance with the proposed agreement  
dated November 1, 2016, and further authorizes the Interim Superintendent of Schools to sign  
all applicable documents.

*Per Diem Subs*

**Per Diem Substitutes**

Board approval for the appointment of the following individuals as *per diem substitutes*  
effective November 9, 2016 at board approved per diem substitute rates:

**Marissa Carbonara**

**Gail Blackwell** (effective 12/31/2016)

**Rosemary Kaminski** (effective 12/30/2016)

**Kate Raymond**

**Jassman Williams**

*Supervision*

**Supervision**

Board approval for the appointment of the following school personnel for supervision duties in  
connection with fall, winter and spring sporting events during the 2016-2017 school year at the  
rate of \$20/hour:

**Carol Johnsen**

**Jennifer Lepore**

**YES - 7 NO - 0 CARRIED**

**BOE Approves Stipulation of Agreement**

**Approval of Stipulation of Agreement**

**MOVED by Trustee Sullivan, second by Trustee Agro**, that the Board of Education approve the following resolution:

**BE IT RESOLVED**, that the Board of Education of the Pine Bush Central School District does hereby approve the Stipulation of Agreement dated 10/25/2016, with employee number 110816, a copy of which is available at the District Clerk's Office; and

**BE IT FURTHER RESOLVED**, that the Board hereby authorizes the Interim Superintendent of Schools to execute all documents to effectuate said Agreement.

Date: November 8, 2016

**YES - 7 NO - 0 CARRIED**

**BOE Reviews CPSE Placement Recs**

**CPSE Placement Recommendations**

Joseph Simoni, Director of Special Programs, was in attendance Tuesday evening to present an overview of the CPSE placements and program numbers, and 504 updates. Following the brief report, the Board of Education was asked to approve the following:

**BOE Acknow. Receipt and Accepts Placement Recs.**

**MOVED by Trustee Meier, second by Trustee Agro**, that the Board of Education *acknowledge receipt and acceptance* of the **Committee on Preschool Special Education** placement recommendations as submitted by the CPSE Chairpersons, and reviewed by Trustee Sullivan.

**YES - 7 NO - 0 CARRIED**

**Grant Presentation: NY 21<sup>st</sup> Century Comm. Learning Ctr.**

**Grant Presentation: New York 21<sup>st</sup> Century Community Learning Centers**

Interim Superintendent Donna Geidel introduced Interim Assistant Superintendent Mary Ann Wilson who provided a PowerPoint presentation entitled New York 21<sup>st</sup> Century Community Learning Centers. *Copies were available at the meeting and on the district website. Mrs. Wilson began the presentation listing the three components of the All 21<sup>st</sup> CCLC Programs which include academic achievement, enrichment and youth development programs, and family opportunities.* She explained that primary awards go to NYC (and big 4), with 30% distributed to the rest of the State. The annual award across 5-year ranges from \$50,000 minimum to \$1,200,000 maximum. She also explained that a huge piece is partnerships. Also noting, in the grant, we would be required to hire either a PT or FT Program Director. Some of the highlights of her presentation included a review of the following: *Eligibility: Federal Priority; Funding Allocations Federal Funds from ESSA, Title IV, Part B; New Info in Round 7 of 21<sup>st</sup> Century Community Learning Center Grants; Eligible Activities; Round 7 (new): Authorize Activities for a Well-Rounded Education; Round 7(new): Minority and Women-Owned Business Enterprise (MWBE); Use of Time to Expand Learning; Use of Time to Expand Learning (Linked with the School Day), and Effective Partnerships: A History of Collaborative Work.* In conclusion, she reviewed *evaluation, reporting, and other requirements*, also noting the 21<sup>st</sup> CCLS Grant Proposal is due by November 21, 2016 at noon. Mrs. Wilson was thanked for her presentation.

**Presentation: School Nutrition**

**Presentation: Pine Bush CSD - School Nutrition:** Lyn Prestia, Director of Food Service was in attendance to provide an update to the Board of Education on School Food and Nutrition. *A copy of her report was available for all.* Ms. Prestia began her presentation mentioning that many of our students consume 2 of 3 complete meals at school, and the importance of serving nutritional meals. She read the School Nutrition Mission: We support learning by providing healthy meals and promoting health habits for life long wellness. Some highlights of her presentation included a review of the following: *Key information regarding National School Meal Programs; Comparison of meals served for breakfast and lunch, as well as cost from the 2015-2016 school year to the 2016-2017 school year, noting their was no price increase for 2016-17; Afterschool snack program; Summer Food Service Program; Farm to School participation; Senior Citizen Dinner, and Other departmental responsibilities. In conclusion, she stated their strategy as follows: As a team, we have analyzed the (HHKA) Healthy Hunger Free Kids Act of 2010 and created a strategic plan that we are confident will continue to offer a quality program to our students and school community.* Ms. Prestia was thanked for a very informative presentation.

**Public Participation**

**Public Participation**

Mr. Greer opened the first public participation at approx 7:32 PM requesting no personal references. The following comments/questions/concerns were raised:

- Resident inquired about a fence behind Pine Bush HS, *board president responded that a fence will not be installed behind the high school (various reasons were cited).*

**BOE Approves SEQRA Resolution, Type II Action**

**Approval of SEQRA Resolution, Type II Action**

Carbon Monoxide Detection System / State Environmental Quality Review Act

**MOVED by Trustee Sullivan, second by Trustee Johnson**, that the Board of Education approve the following resolution:

CARBON MONOXIDE DETECTION SYSTEM  
STATE ENVIRONMENTAL QUALITY REVIEW ACT  
TYPE II ACTION

**WHEREAS**, New York State has amended the Uniform Fire Prevention and Building Code to require the installation of carbon monoxide detection systems in all new and existing commercial buildings, including schools that have appliances, devices or systems that may emit carbon monoxide, or an attached garage, including exterior fuel fired heating and ventilating equipment; and

**WHEREAS**, in school districts, the new regulation applies to all occupied buildings, including, but not limited to school buildings, administrative buildings, bus maintenance facilities, concession stands, and field houses; and

**WHEREAS**, the Pine Bush Central School District (“District”) Board of Education (“Board”) provided the New York State Education Department with the requisite written statement certifying that the District in good faith shall install carbon monoxide detection that complies with the requirements of the regulation in District buildings as quickly as practicable; and

**WHEREAS**, in accordance with the new regulation, the Board is proposing to install carbon monoxide detection systems in Circleville, Pakanasink, Pine Bush and E. J. Russell Elementary; Circleville and Crispell Middle, and Pine Bush High Schools; the District Office, Crispell Shop, and the District Storage Building (“Project”); and

**WHEREAS**, as the purpose of the Project is to upgrade district buildings in order to comply with the new regulations on building and fire codes which action does not meet or exceed any of the thresholds in section 6 NYCRR Part 617.4; and the Project is a routine activity of the District both of which qualify as a Type II action as set forth respectively in 6 NYCRR Part 617.5 (c) (2) and 617.5 (c) (8) of the New York State Environmental Quality Review Act (“SEQRA”); and

**WHEREAS**, the Board has considered the information and documentation, which describe the design and intent of the proposed Project.

**NOW, THEREFORE, BE IT RESOLVED**, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and pursuant to the applicable standards of Article 8 of the New York State Environmental Conservation Law and 6 NYCRR Part 617.5 of SEQRA, the Pine Bush Central School District Board of Education does hereby determine that the proposed Project is classified as a Type II Action, and accordingly, will not have a significant impact on the environment.

*Submitted and Approved by the Board of Education for adoption on November 8, 2016.*

**YES - 7 NO - 0 CARRIED**

Roll Call Vote:

D. Johnson	Yes	R. Sullivan	Yes
C. Robertson	Yes	G. Meier	Yes
M. Watkins	Yes	L. Greer, Jr.	Yes
P. Agro	Yes		

**BOE Approves Overnight Trip Requests**

**Approval of Overnight Trip Requests\***

**MOVED by Trustee Meier, second by Trustee Sullivan**, that the Board of Education approve the overnight trip request submitted by Coach Gerald Risco on behalf of four (4) students who has qualified for the *NYS Cross Country Meet* being held at Chenango Valley State Park, Chenango Forks, NY (*with the hotel located in Johnson City, NY*). The trip is scheduled for *Friday, November 11, 2016 through Saturday, November 12, 2016*. Four students and two coaches /chaperones plan to attend, providing a 2:1 student/chaperone ratio. The cost of the trip to cover the student’s expenses would be approximately \$206, and as this is a state meet, the district covers the student’s expenses.

**YES - 7 NO - 0 CARRIED**

**BOE Designates & Disposes of Equip.**

**Designation & Disposition of Equipment**

**MOVED by Trustee Meier, second by Trustee Agro**, that the Board of Education *designate* the list of surplus technology equipment as submitted by John Hicks, Director of Educational Technology, as *unusable/ outdated/ or in disrepair* in accordance with Policy #5250 SUBJECT: Disposition of Surplus Property, and authorize the disposition of equipment under the direction of Michael Pacella , Assistant Superintendent for Business. (*List to be attached to the minutes*).

**YES - 7 NO - 0 CARRIED**

**BOE Approves Policies**

**Approval of Proposed Policies for First Read or Second Read and Adoption**

- Policy 5683: *Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills*
- Policy 3411: *Unlawful Possession of a Weapon upon School Grounds*

BOE Approves  
Policy 5683 for 2<sup>nd</sup>  
reading

• Policy 7360: *Weapons in School and the Gun-free Schools Act*  
**MOVED by Trustee Watkins, second by Trustee Meier**, that the Board of Education approve  
**Policy 5683 Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills**, for  
second reading and adoption.  
**YES - 7 NO - 0 CARRIED**

BOE Approves  
Policy 3411 for 1<sup>st</sup>  
Reading

**MOVED by Trustee Sullivan, second by Trustee Watkins**, that the Board of Education approve  
**Policy 3411 Unlawful Possession of a Weapon upon School Grounds** for first reading.  
**YES - 7 NO - 0 CARRIED**

BOE Approves  
Policy 7360 for 1<sup>st</sup>  
Reading

**MOVED by Trustee Sullivan, second by Trustee Johnson**, that the Board of Education approve  
**Policy 7360: Weapons in School and the Gun-free Schools Act** for first reading.  
**YES - 7 NO - 0 CARRIED**

Upcoming Board  
Meetings, Events/  
Old, New  
Business/Updates  
Regular Board  
Mtgs

**Upcoming Board Meetings, Events / Old, New Business / Updates**  
Upcoming board meetings and events were announced Tuesday evening:  
**The start time for the regular sessions of our board meetings – 7:00 p.m., unless otherwise  
noted.**

**Regular Board Meetings:**

- **Tuesday, November 22, 2016, 7:00 PM at Circleville Middle School**  
**Upcoming Events:**
- **Wednesday, November 16, 2016, 7:00 PM**  
**OCSBA Training and Update at OU BOCES Carl Onken Conf.Center**

- *Training for Mandated Child Abuse*
- *Updates for New School Board Members (All Invited)*  
*(Presenter: Dan Petigrow of Thomas, Drohan, Waxman, Petigrow, and Mayle)*  
*(If you are interested in attending please rsvp to Debbie June)*

New Old Business  
BOE Acknow.  
Receipt and  
Accepts Revised  
Budget Calendar

**New/Old Business**  
**Revised Budget Calendar for 2017-2018**  
**MOVED by Trustee Watkins, second by Trustee Robertson**, that the Board of Education  
acknowledge receipt and acceptance of the *Revised Budget Calendar*.  
**YES - 6 NO - 0 CARRIED** (R.Sullivan briefly stepped out)

Updates:

- Updated tentative 2016-2017 Board of Education Meeting Reports list was provided;
- Crosswalk near PBE: Interim Superintendent Donna Geidel was happy to report that a crosswalk has been printed near Pine Bush Elementary. She thanked the resident who spoke about this concern, as well as Town of Crawford for their assistance. It was also noted that signs have been ordered.
- Also noted, a new cell tower is in the near future per the Town of Wallkill in the Circleville area;
- Board member reminded all of food drives at all schools for the holidays, *board president inquired about policy for food drives to ensure it remains in place. Ass't Supt for Business provided clarity noting it is clearly outlined per NYS.*

BOE Acknow.  
Receipt and  
Accepts Claims  
Aud Report  
Warrant 0024

**Business & Finance**  
**Claims Auditor's Reports**  
**MOVED by Trustee Meier, second by Trustee Agro**, that the Board of Education *acknowledge*  
*receipt and acceptance* of the following **Claims Auditor's Reports** as submitted:

- **Claims Auditor's Report** covering **Warrant #0024** dated 10/21/2016 authorizing payments in the amount of \$ **687,039.03**
- |                                            |    |                 |
|--------------------------------------------|----|-----------------|
| Cafeteria Fund ( 6 cks 004109-004114 )     | \$ | 9,149.41        |
| Crispell SAF (2 cks 002158-002159)         |    | 846.98          |
| HS Activity Fund ( 5 cks 003321-003325)    |    | 3,104.04        |
| Academy of Finance ( 1 ck 001541)          |    | 299.24          |
| CVMS Activity Fund (1 ck 001537)           |    | 385.00          |
| Federal Fund Acct (7 cks 002165-002171)    |    | 25,461.50       |
| General Fund (115 cks 045886-046000)       |    | 641,011.26      |
| District Activity AC( 9 cks 003826-003834) |    | <u>6,781.60</u> |
|                                            | \$ | 687,039.03      |

Warrant 0025

- **Claims Auditor's Report** covering **Warrant #0025**, void and reissue authorizing payments in the amount of \$ **1,402.85**
- |                                            |    |               |
|--------------------------------------------|----|---------------|
| Cafeteria Fund ( 1 ck 004115 )             | \$ | 84.53         |
| Crispell SAF (1 ck 002160)                 |    | 100.00        |
| CVMS Activity Fund (1 ck 001538)           |    | 549.52        |
| General Fund (5 cks 045833-046001)         |    | 465.39        |
| District Activity AC( 2 cks 003810-003835) |    | <u>203.41</u> |
|                                            | \$ | 1,402.85      |

**YES - 7 NO - 0 CARRIED**

BOE Adopts  
Resolution re:

**Tax Collector's Report - 2016**  
**MOVED by Trustee Meier, second by Trustee Robertson**, that the Board of Education *adopt*  
*the following resolution:*

**RESOLVED**, whereas the Education Law provides that the tax collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of delinquent tax items have been certified to the Board of Education, and, since the collector has affixed her affidavit to such statement and has filed a statement accounting for the handling of the warrant; and,

**WHEREAS**, the clerk acknowledges receipt of the signed report of the tax collector to be submitted to the board;

**THEREFORE BE IT RESOLVED**, that the Board of Education accept the Report of the Tax Collector and having determined that the collector has accounted for the full amount of the tax warrant, directs that the lists of delinquent tax items with the three percent penalty, be certified to the offices of the County Treasurers and/or other tax enforcement officers.

**YES - 7 NO - 0 CARRIED**

*Roll Call Vote*

<i>M. Watkins</i>	<i>Yes</i>	<i>L. Greer, Jr.</i>	<i>Yes</i>
<i>P. Agro</i>	<i>Yes</i>	<i>D. Johnson</i>	<i>Yes</i>
<i>R. Sullivan</i>	<i>Yes</i>	<i>C. Robertson</i>	<i>Yes</i>
<i>G. Meier</i>	<i>Yes</i>		

**Budget Transfers**

**BOE Acknow.  
Receipt and  
Accepts Budget  
Transfers**

**MOVED by Trustee Meier, second by Trustee Agro**, that the Board of Education acknowledge receipt and acceptance of the budget transfer report for the period of July 1, 2016 through October 31, 2016 as submitted, *as per policy #5330, (list to be attached to the minutes).*

**YES - 7 NO - 0 CARRIED**

**Public  
Participation**

**Public Participation**

Mr. Greer opened the second public participation at approx 7:50 PM requesting no personal references. No comments/questions/concerns were raised.

**Consideration of  
Exec Session**

**Consideration of Executive Session**

**MOVED by Trustee Meier, second by Trustee Watkins**, that the Board of Education adjourn into executive session at approximately 7:51 PM. *RE Matters Leading to the Appointment of the Superintendent of Schools; Particular Settlement Agreement; Attorney/Client Privilege; Matter regarding Particular Personnel.*

**YES - 7 NO - 0 CARRIED**

**Regular Session/  
Adjournment**

**Regular Session/ Adjournment**

**MOVED by Trustee Johnson, second by Trustee Meier**, that the Board of Education return to regular session and adjourn its meeting at approximately 8:32 PM.

**YES - 7 NO - 0 CARRIED**