

Date: July 13, 2016 **Kind of Meeting:** Board Retreat/Special Meeting
immediately followed by:
Reorganization &
Regular Meeting
District Office

Members Present: Lloyd Greer, Jr.
Gretchen Meier
Peter Agro
Dori Johnson
Cara Robertson
Roseanne Sullivan
Matthew Watkins

Members Absent: None

Others Present: Joan M. Carbone, Superintendent
Donna Geidel, Assistant Superintendent for Instruction
Michael Pacella, Assistant Superintendent for Business
Deborah A. June, District Clerk
Approximately 28 residents/students/staff members

Call to Order The special meeting / board retreat that evening of the Board of Education was opened at approximately 4:07 PM, requesting a motion to proceed.

Call to Order Regular Session ***MOVED by Trustee Meier, second by Trustee Robertson*** that the Board of Education open the special meeting board retreat segment of the evening.
YES - 7 NO - 0 CARRIED

BOE Adjourns to Exec. Session ***MOVED by Trustee Meier, second by Trustee Robertson,*** that the Board of Education adjourn into executive session for discussion: *RE: Meet - Attorney/Client Privilege (Litigation); Discussion pertaining to particular individual(s) related to public relations.*
YES - 7 NO - 0 CARRIED

BOE Returns to Board Retreat / Open Work Session ***MOVED by Trustee Robertson, second by Trustee Meier,*** that the Board of Education adjourn into the board retreat/ open work session facilitated by Robert Hendriks at approx. 4:50 PM.
YES - 7 NO - 0 CARRIED

Adjourn for Brief Recess Upon consensus, the BOE adjourned the Retreat/Work session approx. 6:49 PM
MOVED by Trustee Robertson, second by Trustee Meier, that the Board of Education adjourn the board retreat/ open work session for brief recess to take board photo.
YES - 7 NO - 0 CARRIED
Immediately following the recess was the following:

BOE Proceeds with Reorganization/ Regular Meeting ***MOVED by Trustee Sullivan , second by Trustee Agro,*** that the Board of Education open the reorganization and regular meeting.
YES - 7 NO - 0 CARRIED

BOE Appoints Temp. Chairperson The meeting of the Board of Education began at approximately 7:04 PM with Mr. Greer requesting *the audience to stand for the Pledge of Allegiance and a moment of silence, followed by the Superintendent stating a motion is required for temporary Chair.* A motion to proceed with the meeting to appoint the district clerk as the temporary chairperson.

Administration of Oath of Office Board Members **Appointment of the Chairperson of the Reorganization Meeting**
MOVED by Trustee Greer, second by Trustee Sullivan, that the Board of Education designate Deborah June, District Clerk as the *temporary chair* of the meeting until the *President and Vice-President of the Board of Education* were elected by the members of the board.
YES - 7 NO - 0 CARRIED

BOE President Elected/ *Following the appointment of Deborah June as temporary chairperson,*
Administration of Oath / Newly Elected Board Members
The Official *Oath of Office* was administered by the district clerk to the elected board members: . Gretchen Meier, and Dori Johnson, and Lloyd Greer, Jr. were officially sworn in to there terms of office beginning July 1, 2016 through June 30, 2019. *Matthew Watkins was sworn in at the May 17, 2016 meeting, for the term in which he was elected six weeks two days plus one year, May 17, 2016 through June 30, 2017.*

BOE Vice President Elected/ **Election of Officers**
As required by 1701 Education Law, the following Officers were elected:
MOVED by Robertson, second by Trustee Watkins, that the Board of Education elect **Lloyd Greer, Jr.** for the *office of the President of the Board of Education.*
Yes - 7 NO - 0 Motion Carried

Oath of Office / President & Vice ***MOVED by Trustee Robertson, second by Trustee Watkins,*** that the Board of Education elect **Gretchen Meier** for the *office of the Vice President of the Board of Education*

**President/
Superintendent of
Schools**

YES - 7 NO - 0 CARRIED

Oath of Office / President & Vice President / Superintendent of Schools

Following the election of the President and Vice-President, the *Oath of Office* was administered to Lloyd Greer, Jr. as President of the Board and to Gretchen Meier, as Vice-President by the District Clerk. The meeting was then turned over to the newly elected Board President Greer who continued on with the Reorganization /Regular Meeting.

**Meeting turned
over to BOE Pres.**

The meeting was then officially turned of the President Lloyd Greer to continue with the reorganization meeting agenda items

Some portions of the reorganization meeting were put in segments and, the Board of Education would vote on the following categories in blanket motions:

**Blanket Motion
Categories**

- V. Election of Officers – C) through G);
- VI. Election of District Officials – A) through Q);
- VII. Designations – A) through E); and
- IX. Standing Management Resolutions – (A through M).

**BOE Approves
Election of Officers
District Treasurer/
Bank Signatory
D, Loechner.
Deputy Treasurer/
Bank Signatory
T. Winterling**

BLANKET MOTION for C through G)

Approval of the election of the following officers for the 2016-2017 school year:

V. Election of Officers

MOVED by Trustee Sullivan, second by Trustee Agro, that the Board of Education approve the election of the following officers for the 2016-2017 school year:

C. Recommend that Dawn Loechner be appointed as District Treasurer as required by 2016-2017 Education Law and Part 172.2 of the Regulations of the Commissioner, and the official Bank Signatory for the 2016-2017 school year, and Theresa Winterling (Accountant) as Deputy Treasurer and Bank Signatory.

**District Clerk/
D. June**

D. Recommend that Deborah June be appointed as District Clerk for the 2016-2017 school year as required by 2130-1 Education Law.

**School Tax
Collectors/ D. Fine
and H. Long**

E. Recommend that Donna Fine and Heather Long be appointed as School Tax Collector for the 2016-2017 school year as required by 2130-4 Education Law.

**Int. Claims Aud./
M. DeWitt**

F. Recommend that Melissa DeWitt be appointed as Internal Claims Auditor for the 2016-2017 school year.

**Audit Comm.
Members for
2016-2017**

G. Recommend that the following individuals be appointed as members of the district's Audit Committee for the 2016-2017 school year:

*** Board Members:
Lloyd Greer, Jr.
Gretchen Meier
Cara Robertson**

**Community Members:
James Krueger
Raven Atria
William Sammis
Daniel Walsh**

*** *The audit committee charter states that the committee will be made up of three (3) board members and approximately four (4) community members. The four community members plan to remain on the committee. Lloyd Greer, Jr., Gretchen Meier, and Cara Robertson are the three board members on the committee.***

YES - 7 NO - 0 CARRIED

**BOE Approves
District Officials**

VI. Election of District Officials

MOVED by Trustee Sullivan, second by Trustee Agro, that the Board of Education elect the following District Officials:

Election of District Officials (BLANKET MOTION A through Q –

Purchasing Agent

A. Pursuant to Part 170.2 of the Regulations of the Commissioner, the Assistant Superintendent for Business (Michael Pacella, Jr.) be named as Purchasing Agent.

School Attorney

B. Board approval of the firm Thomas, Drohan, Waxman, Petigrow and Mayle to be designated as School Attorney.

External Auditors

C. Board approval, pursuant to 2116-a Education Law, that Nugent & Haeussler be named as the district's independent, External Auditors.

Internal Auditors

D. Board approval, pursuant to Section 2116-b, that the firm of Vanacore, DeBenedictus, DiGovanni, & Weddell, LLP, be named as the district's Internal Auditor.

Medical Director

E. Board approval, pursuant to 902 Education Law, that the Board approve Linda LaRocco as the provider of NYS mandated medical services for the district with the designation to fulfill the responsibilities of the district's Medical Director.

**Attendance
Officers**

F. Board approval pursuant to 3213 Education Law, the following persons be named as attendance officers: Marybeth Reinfried and Jill Gribbin (HS), Tamara Sullivan (CVMS), Diane Tjornhom (CMS), Patricia Soutar (Chapel Field), Laura Stein (CES),

Lisa Mills (EJR), Patricia Fernandez (PAK), and Vicki LaRosa (PBE).

- Payroll Cert. Payroll Officer** G. Board approval, pursuant to Part 170.2 of the Regulations of the Commissioner, that the **Superintendent of Schools** be designated as **Payroll Certification Officer**.
- Record Retention/Disposition/Access Officer** H. Board approval, pursuant to Public Officers Law, Section 65-a and 87 (b) (iii), that **Deborah June** be designated as the **Records Retention and Disposition Officer &** be designated **the Records Access Officer**.
- Residency Determinations** I. Board approval that **Michael Pacella, Jr.** be designated as the individual responsible for making determinations on residency issues regarding students (K-12), with Donna Geidel as an alternate.
- Homeless Liaison** J. Board approval that **Michael Pacella, Jr.** be designated as the district's **Liaison for Homeless**, with Donna Geidel, as an alternate.
- IX and VI Compliance Officers** K. Board approval that **Donna Geidel** and **Ryan Reed** be designated as the **District Title IX Compliance Officers and Title VI Compliance Officers**.
- Section 504 Compliance Officers** L. Board approval that **Donna Geidel, Joseph Simoni, and Rosemary Mannino** be designated as **District Section 504 Compliance Officers**
- IDEA/ADA Officers** M. Board approval that **Joseph Simoni and Rosemary Mannino** be designated as **District IDEA and ADA Compliance Officers**.
- District Registrars** N. Board approval to designate the *school building secretaries, administrators, and district office employees* as *registrars* for the personal registration of eligible district residents for school district votes during school hours.
- Dignity for All Coordinators** O. Board approval to designate the assistant principal in each building as the **Dignity For All Coordinator**. They are as follows:
Brian Lynn, PBHS **Daniel Brown, CES**
Seth Siegel, CVMS **Kristin Slover, PBE**
Christopher Mummery, CMS **Colleen Delles, PAK**
Andre Spinelli - STARS **Elizabeth Sproul, EJR**
- Designation of Official Newspaper** P. Board approval naming the **Shawangunk Journal and the Wallkill Valley Times** as the designated official newspaper with regard to legal publications by the district.
- Lead Evaluators** Q. Board approval to recognize the following administrators having completed the professional development associated with supervision as prescribed by the APPR regulation and, as such, be designated as **Lead Evaluators**, effective September 1, 2016.
Joan Carbone **Brian Breheny**
Donna Geidel **Colleen Delles**
Aaron Hopmayer **Eric Winter**
Brian Lynn **Kristin Slover**
Brian Miros **Amy Brockner**
Michael Amsden **Daniel Brown**
Andre Spinelli **Lisa Hankinson**
Lisa Burnside **Seth Siegel**
Elizabeth Sproul **Joseph Simoni**
John Boyle **Rosemary Mannino**
Christopher Mummery **Ryan Reed**
Michael Gillespie

YES - 7 NO - 0 CARRIED

- Designations:** **VII. Designations (BLANKET MOTION A through F)**
MOVED by Trustee Sullivan, second by Trustee Agro, that the Board of Education approve the following designations:
- BOE Approves Designations Depositories** A. Board approval, pursuant to Part 170.2 of the Regulations of the Commissioner, that the following banks be designated as *depositories* for District monies: **Sterling National Bank-Middletown branch, J.P. Morgan Chase, M & T Bank, NYClass and Jeff Bank**.
- Sole Paying Agent** B. Board approval to designate **the Pine Bush Central School District** as a *sole paying agent* for bond issues for the Pine Bush Central School District.
- Insurance Carrier** C. Board approval to designate **Liberty Mutual Insurance Group** as the district's *insurance carrier* for the 2016-2017 school year.
- Financial Advisor/Dissemination Agent District's Rep & Participation in** D. Board approval to designate **Munistat Services, Inc.** as the *district's financial advisor/dissemination agent* for the 2016-2017 school year.
E). Board approval to designate **Michael Pacella** to serve as the District's representative to the Orange-Ulster Districts Workers' Compensation Plan (The Plan) and continued participation with the adoption of the following resolution:

**Orange-Ulster
Districts Workers'
Compensation Plan
and Resolution**

WHEREAS, in accordance with the Orange Ulster School Districts Workers' Compensation Plan bylaws, the Orange-Ulster School Districts Workers' Compensation Plan (The Plan) shall be governed and managed by a Board of Directors, and

WHEREAS, the Board has determined that in accordance with the above mentioned bylaws, The Plan allows for each school district or BOCES that participates in The Plan to appoint a representative to act on the behalf of the school district or BOCES

BE IT FURTHER RESOLVED that the Pine Bush CSD School Board hereby approves continued participation in "The Plan" and appoints Michael Pacella to serve as their representative to The Plan for the period of one year commencing on July 1, 2016 and ending on June 30, 2017, and hereby authorizes the Board President and /or Superintendent of Schools to sign all applicable documents.
Dated: July 13, 2016

**District's Rep
& Participation to
the Orange-Ulster
Health Plan
Municipal
Cooperation
Agreement and
Resolution.**

F). Board approval to designate **Michael Pacella** to serve as the District's representative to the Orange-Ulster Health Plan Municipal Cooperation Agreement Plan (The Plan) and continued participation with the adoption of the following resolution:

WHEREAS, in accordance with the Orange Ulster School Districts Health Plan Municipal Cooperation Agreement, the Orange-Ulster School Districts Health Plan (The Plan) shall be governed and managed by a Board of Directors, and

WHEREAS, the Board has determined that in accordance with the above mentioned Municipal Cooperation Agreement, The Plan allows for each school district or BOCES that participates in The Plan to appoint a representative to act on the behalf of the school district or BOCES

BE IT FURTHER RESOLVED that the Pine Bush CSD School Board hereby approves continued participation in "The Plan" and appoints Michael Pacella to serve as their representative to The Plan for the period of one year commencing on July 1, 2016 and ending on June 30, 2017, and hereby authorizes the Board President and /or Superintendent of Schools to sign all applicable documents.
Dated: July 13, 2016

YES - 7 NO - 0 CARRIED

BOE Establishes
2016-17 BOE Mtg
Schedule and 2017-
2018 Budget
Calendar

Establishment of 2016-2017 Board of Education Meetings, Dates, Times

MOVED by Trustee Sullivan, second by Trustee Agro, that the Board of Education establish the *dates and times* for regular Board of Education meetings for the 2016-2017 school year. The board has established their meeting to be held on the **second and fourth Tuesday of each month.**

2016-2017 Few Exceptions:

- * *October 13th is the second Thursday, noting Tues the 11th is before Yom Kippur - holiday begins at sundown.*
- * *February 15th is a Wednesday, noting the 14th is Valentine's Day.*
- * *April 4th is the first Tuesday, noting the second Tues. falls during Spring recess.*
- * *April 20th is a Thursday and the date designated by BOCES for their Annual BOCES Meeting. As you know, this will be the date component school districts vote on the administrative budget and elect members to the BOCES board.*

**2016-2017 Board
Meeting Dates
Established**

As in the past, the two regular monthly board meetings have been held at both ends of the district between the north (Pine Bush High School) and south (CVMS) end of the district, the first meeting of the month will be held at PBHS and the second meeting of the month at CVMS. **Our board meeting dates and recordings are available on the district website** Board meetings held during the summer months are held in the District Office. In the past, all regular sessions of regular board meetings began at 7:00 p.m (6:45 PM for various recognitions) unless announced otherwise.

Specific Dates of 2016-2017 Board Meetings

MOVED by Trustee Sullivann, second by Trustee Agro that the Board of Education, in keeping with the board meetings being held on the second and fourth Tuesday of each month, approve the list of specific dates for the regular board meetings (noting some exceptions*).

July 13, 2016*	-	(DO)
August 16, 2016	-	(DO)
September 13 & 27 2016-	(HS / CVMS)	
October 13* & 25, 2016	-	(HS / CVMS)
November 8 & 22, 2016	-	(HS / CVMS)
December 13, 2016	-	(HS)
January 10 & 24, 2017	-	(HS / CVMS)
February 15* & 28, 2017-	(HS / CVMS)	
March 14 & 28, 2017	-	(HS / CVMS)
April 4* & 20* 2017	-	(HS / CVMS - BOCES Annual Vote)

May 9 & 23, 2017 - (HS /CVMS)
May 16, 2017 - Annual Budget Vote
June 13 & 27, 2017 - (HS / CVMS)
(Exceptions noted with *)

YES - 7 NO - 0 CARRIED

**BOE Establishes
Budget Calendar**

MOVED by Trustee Sullivan, second by Trustee Agro, that the Board of Education approve the 2017-2018 Budget Calendar, as submitted.

YES - 7 NO - 0 CARRIED

**BOE Approves
Standing Mgt
Resolutions
(Blanket Motion)**

Standing Management Resolutions (BLANKET MOTION A through M)

MOVED by Trustee Sullivan, second by Trustee Meier, that the Board of Education approve the following standing resolutions for management purposes:

- A. As per Policy #5220, the Assistant Superintendent for Business and/or designee be authorized to prepare timely investments of all available district monies, in such form and manner authorized by existing statutes or regulations, as a means of maximizing the capital capability of the district, and to make such investments upon the signatory approval of the Superintendent of Schools or his/her designee, reporting such investments to the Board of Education on a periodic basis.
- B. As per Policy #5330, the Superintendent and/or designee be authorized to make necessary and proper transfers of monies within the General Fund, upon the signatory approval of the Superintendent of Schools or his/her designee, who shall cause such transfers to be reported to the Board of Education on a regular basis. The superintendent's/designee's authority for such transfers shall not exceed \$25,000 per transaction per budget code.
- C. The offices of District Treasurer, Deputy Treasurer, Collector of Taxes, Purchasing Agent and District Courier, shall be insured by surety bond in an amount not less than the amount of negotiable funds that any of these individuals would have in his/her care and custody at any given time.
- D. The Superintendent of Schools (or his designee) be authorized to close the schools of the district at any time deemed necessary for the preservation of the health and safety of students and employees; and further, the Superintendent authorized to delay or close any school or schools during the administration of testing or regents examinations, provided such delay or closure is necessary to delay or dismiss from attendance students in such buildings not involved in such examinations, and provided such delay or closure is necessary for the proper administration of such examinations.
- E. The Purchasing Agent be authorized and directed to participate in cooperative bidding and purchasing programs as operated by BOCES or other cooperative organizations, as a means of obtaining best possible use of public monies preserving necessary quality levels of merchandise.
- F. Pursuant to Education Law, the establishment of the *eligible per mile reimbursement rate* for *approved school business* at the *allowable rate* set by the Internal Revenue Service. (FYI: The current rate is \$.54 per mile.)
- G. The Board of Education established the length of school days as follows:
- 8:55 a.m. - 3:15 p.m.:**
Circleville Elementary
E. J. Russell Elementary
Pakanasink Elementary School
Pine Bush Elementary School
- 7:33 a.m. - 2:15 p.m.:**
Circleville Middle School
- 7:20 a.m. - 2:04 p.m.:**
Crispell Middle School
- 7:33 a.m. - 2:15 p.m.:**
Pine Bush High School
- H. The Superintendent be authorized to employ per diem substitutes and emergency staff for the 2016-2017 school year as needed.
- I. Recommend the Board of Education establish the *daily rate of pay* for substitutes (teachers/school nurses) in the Pine Bush Central School District for the 2016-2017 school year as follows:
- | | |
|--|-----------------|
| Substitute Teachers / Certified | \$95/day |
| Non-certified w/ Bachelors Degree | \$90/day |

Non-certified without Bachelors Degree \$85/day
School Nurse \$100/day

J. Recommend the Board of Education establish the *hourly rate of pay* for substitutes in the Pine Bush Central School District for the 2016-2017 school year as follows:

Teaching Assistant	-	\$10.50/hour
School Monitor	-	Minimum Wage/hour
Custodial	-	\$10.50/hour
Clerical/Dist. Office	-	\$10.50/hour
Cafeteria	-	Minimum Wage/hour

K. Recommend the Board of Education authorize the establishment of the maximum payment for hourly tutoring costs charged by outside organizations (hospitals, etc.) at \$40/hour for certified teacher and \$29/hour non-certified teacher, in accordance with the tutoring rate noted in the contract between the P.B.C.S.D. and the PBTA.

L. The Board of Education officially approved **Finance Pamphlet 2 - *The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds.***

M. The Board of Education approved the appointment of the following individuals as **officers** for **Extraclassroom Activity Funds** for the 2016-2017 school year:

Central Treasurer	Dawn Loechner
Faculty Auditor	Terri Winterling
Chief Faculty Counselor / HS	Aaron Hopmayer
Chief Faculty Counselor / Crispell	John Boyle
Chief Faculty Counselor CVMS	Lisa Hankinson
Chief Faculty Counselor CES	Amy Brockner
Chief Faculty Counselor EJR	Lisa Burnside
Chief Faculty Counselor PAK	Brian Breheny
Chief Faculty Counselor PBE	Eric Winter
Chief Faculty Counselor Athletics	Michael Gillespie

YES - 7 NO - 0 CARRIED

X. **Designate Board Representatives** (Individual motions)

Designates
Representatives

The Board of Education designated/appointed the following board members as Representatives as noted below:

Orange County School Boards Association - Voting Delegate & Alternate

OCSBA
Designation for
Voting Delegate
and Alternate

MOVED by Trustee Sullivan, second by Trustee Greer, that the Board of Education designate ***Peter Agro*** to be appointed as the OCSBA representative / voting delegate for 2016-2017 school year.

YES - 7 NO - 0 CARRIED

MOVED by Trustee Sullivan second by Trustee Watkins, that the Board of Education designate ***Cara Robertson*** to be appointed as the OCSBA Alternate representative/ voting delegate for 2016-2017 school year

YES - 7 NO - 0 CARRIED

New York State School Boards Association - Voting Delegate & Alternate

NYSSBA
Designation for
Voting Delegate
and Alternate

MOVED by Trustee Sullivan, second by Trustee Greer that the Board of Education designate ***Cara Robertson,*** to be appointed as the NYSSBA representative/voting delegate for 2016-2017 school year.

YES - 7 NO - 0 CARRIED

MOVED by Trustee Sullivan, second by Trustee Meier, that the Board of Education designate ***Peter Agro,*** to be appointed as the NYSSBA *Alternate representative/* voting delegate for 2016-2017 school year

YES - 7 NO - 0 CARRIED

New York State School Boards Association - Legislative Liaison

NYSSBA Leg.
Liaison

MOVED by Trustee Sullivan, second by Trustee Meier, that the Board of Education designate ***Lloyd Greer, Jr.*** to be appointed as the NYSSBA's *Legislative Liaison* for the 2016-2017 school year.

YES - 7 NO - 0 CARRIED

District Health and
Safety BOE Rep.

District Health and Safety Committee, Board Member Representative

MOVED by Trustee Sullivan, second by Trustee Agro, that the Board of Education designate ***Gretchen Meier*** as the Board of Education's representative on the District Health and Safety Committee for the 2016-2017 school year, and designate ***Cara Robertson*** as an alternate representative on the District Health and Safety Committee.

YES - 7 NO - 0 CARRIED

Impartial Hearing
Officer Appt.

Impartial Hearing Officer Appointments

MOVED by Trustee Sullivan, second by Trustee Agro,, that the Board of Education designate

Lloyd Greer, Jr. as the board member to approve the appointment of Impartial Hearing Officers when needed, during the 2016-2017 school year.

YES - 7 NO - 0 CARRIED

**Annual Review of
BOE Policies**

Annual Review of Board Policies

MOVED by Trustee Robertson, second by Trustee Sullivan, that the Board of Education approve the following policies as required for *Annual Review* and unanimously agreed no changes and/or modifications recommended at this time:

Policy 5220

Policy #5220 - SUBJECT: District Investments

(Formerly two Policies: Policy #5220 - District Investments & Policy, #5221 - Operations & Reporting of District Investments)

Policy 5410

Policy #5410 - SUBJECT: Purchasing

(Formerly Policy #5310 - SUBJECT: Procurement of Goods and Services)

YES - 7 NO - 0 CARRIED

Following the completion of the reorganization meeting agenda items, the Board continued on with regular meeting agenda items.

**Regular BOE Mtg
Agenda Items...
BOE Approves
Minutes**

Approval of Minutes

MOVED by Trustee Sullivan, second by Trustee Meier, that the Board of Education approve the minutes from the *June 28, 2016* meeting as submitted by the District Clerk.

YES - 7 NO - 0 CARRIED

**BOE Approves
Consent Agenda**

Reports, Recommendations of the Superintendent

Consent Agenda

MOVED by Trustee Sullivan, second by Trustee Agro, that the Board of Education approve the following *Consent Agenda and additions (1*, 2**, and 3***)* to the *Consent agenda* as submitted by the Superintendent of Schools:

*Resignations
Instructional:
B. Galvin/School
Psy.*

Resignations

Instructional

Brian Galvin, resignation from his position as a 1.0 FTE School Psychologist, effective at the close of business on August 29, 2016.

S. Mark/TA

Stacey Mark, resignation from her position as a 6 hours/day Teaching Assistant, effective at the close of business on July 29, 2016

H. Stella/Teacher

Heather Stella,* resignation from her position as a .5 FTE Teacher, effective at the close of business on July 11, 2016.

*Non-Instructional
I. Egyud/Typist*

Non-Instructional

Ilene Egyud, amend accepted resignation, to *exclude “for retirement purpose”* from her position as a 1.0 FTE/12 month Typist, effective at the close of business July 28, 2016.

*C. Fucci, Jr./School
Security*

Caesar Fucci, Jr., resignation from his position as a 8.0 hours/day School Security Aide, effective at the close of business on July 6, 2016.

*Appointments
Instructional:
K. Halpin/School
Counselor*

Appointments

Instructional

Kristin Halpin, who holds a Provisional certificate in School Counselor, *be appointed* to the position as a 1.0 FTE Permanent Substitute, in the School counselor tenure area, commencing for the period September 1, 2016 and ending October 7, 2016. Salary MA, Step 1 of the salary schedule.

K. Gerson/Perm.Sub

Kim Marie Gerson, who holds a Permanent certificate in PreK-6, *be appointed* to the position as a 1.0 FTE Permanent Substitute, in the Elementary tenure area, commencing for the period September 1, 2016 and ending June 30, 2017. Salary as per contract..

K. Murphy/Perm.Sub

Kristina Murphy, who holds an Initial certificate in Childhood Education 1-6, *be appointed* to the position as a 1.0 FTE Permanent Substitute, in the Elementary tenure area, commencing for the period September 1, 2016 and ending June 30, 2017. Salary as per contract.

R. Kenol/Teacher

Rebecca Kenol, who holds an Initial certificate in Students with Disabilities 1 - 6, *be appointed* to the *probationary position as a 1.0 FTE Teacher (Special Education)* in the Special Education tenure area, *for a four year probationary period commencing* September 1, 2016 and ending August 31, 2020. Salary MA, Step 1 of the salary schedule. *Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Rebecca Kenol must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.*

S. Mark/Teacher

Stacey Mark, who holds an Initial certificate in Childhood Education 1 - 6, *be appointed* to the

probationary position as a 1.0 FTE Teacher (Elementary) in the Elementary tenure area, for a four year probationary period commencing September 1, 2016 and ending August 31, 2020. Salary MA, Step 1 of the salary schedule. Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Stacey Mark must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

S. VanGaasbeek/
Teacher

Seth Van Gaasbeek, who holds an Initial certificate in Childhood Education 1-6, be appointed to the probationary position as a 1.0 FTE Teacher (Elementary) in the Elementary tenure area, for a four year probationary period commencing September 1, 2016 and ending August 31, 2020. Salary MA, Step 1 of the salary schedule. Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Seth VanGaasbeek must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

K. Carson/Social
Worker

Kathryn Carson, who holds a Professional certificate in School Social Worker, be appointed to the probationary position as a 1.0 FTE Social Worker, in the School Social Worker tenure area, for a four year probationary period commencing September 1, 2016 and ending August 31, 2020 Salary MA 30, Step 1 of the salary schedule.

K. Vecchio/Perm.sub

Kathryn Vecchio,* who holds an Initial certificate in Students with Disabilities 7 - 12 Generalist, be appointed to the probationary position as a 1.0 FTE Permanent Substitute, in the Special Education tenure area, for a of period commencing September 1, 2016 and ending 6/30/2017. Salary MA, Step 1 of the salary schedule.

C.Colom/Perm sub

Christine Colom,* who holds an Initial certificate in Childhood Education 1-6, be appointed to the position as a 1.0 FTE Permanent Substitute, in the Elementary tenure area, commencing for the period September 1, 2016 and ending June 30, 2017. Salary as per contract.

T. Tuttle/Perm sub

Tara Tuttle,* who holds a Initial certificate in Childhood Education 1- 6, be appointed to the position as a 1.0 FTE Permanent Substitute, in the Elementary tenure area, commencing for the period September 1, 2016 and ending June 30, 2017. Salary MA, Step 1 of the salary schedule.

H.Stella/Perm.sub

Heather Stella,* who holds a Initial certificate in Childhood Education 1- 6, be appointed to the position as a 1.0 FTE Permanent Substitute, in the Elementary tenure area, commencing for the period September 1, 2016 and ending March 3, 2017. Salary as per contract.

D. Maguire/ School
Psychology

Deirdra Maguire,* who holds a Working Towards Provisional certificate, in School Psychology, be appointed to the probationary position as a 1.0 FTE School Psychologist in the School Psychologist tenure area, for a four year probationary period commencing September 1, 2016 and ending August 31, 2020, Salary MA30, Step 1 of the salary schedule.

L. Malara/Teacher

Lori Malara,* who holds a **Permanent certificate in Pre-K -6**, be be appointed to the probationary position as a 1.0 FTE Teacher, in the Elementary tenure area, for a three year probationary period commencing September 1, 2016 and ending August 31, 2019. Salary as per contract. Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Lori Malara must have received an APPR rating of effective or highly effective in two of the three probationary years and must not receive an ineffective in the third year. Receiving Darema Credit for prior service/tenure.

C. Camia/Teacher

Cassandra Camia,** who holds an Initial certificate in Social studies 7 - 12, be appointed to the probationary position as a 1.0 FTE Teacher, in the Social Studies tenure area, for a four year probationary period commencing September 1, 2016 and ending August 31, 2020. Salary MA, Step 1 of the salary schedule. Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Cassandra Camia must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Non-Instructional:
H.Long/Interim
Trans. /Safety
Compliance Officer

Non-Instructional

Heather Long, confidential and managerial employee, designated as the Interim Transportation /Safety Compliance Officer at a daily rate of \$50 in addition to her current salary, effective July 1, 2016.

L. Baldassano/
Media Liaison

Lynn Baldassano,*** stipend salary adjustment in the amount of \$5,500, for the responsibility of Media Liaison, in addition to her position as Senior Secretary, effective July 1, 2016.

Per Diem Subs

Per Diem Substitutes

Board approval for the appointment of the following individual as per diem substitutes effective September 1, 2016 at board approved per diem substitutes rates:

Caesar Fucci, Jr.

Co-Curricular

Co-Curricular

Board approval of the following *Team Leaders* appointment for the 2016-2017 school year, effective September 1, 2016 at the appropriate co-curricular stipend:

Chris Lawla Speech Co-Team Leader
@ Level II , Step 5 (5)

Allison Webster- Speech Co-Team Leader
@ Level II , Step 5 (5)

Secondary Academic
Department Head

Secondary Academic Department Head

Board approval for the appointment of the following individuals as *Academic Department Heads* for the 2016-2017 school year at an annual stipend of \$4,904.

Alice (Kelly) Cooke English
Eleanor Dana Foreign Language
Megan Fitzgerald Guidance (Co-Department Head)
Julie Mitchell Guidance (Co-Department Head)
Michael Ciarelli Math
Andrew Cook Science
Ed Stelmaszyk Social Studies
Kathryn Bull Special Education

Department Chairs

Department Chairpersons

Board approval for the appointment of the following individuals as *Department Chairpersons* for the 2016-2017 school year at the appropriate co-curricular stipends:

Kenneth Marshall Art
@ Level I, Step 3 (3)

Jill Gribbin School Nurse Co-Chairperson
@ Level I , Step 7 (9)

Marybeth Reinfried School Nurse Co-Chairperson
@ Level I , Step 7 (9)

Brian Flint Music
@ Level I, Step 10 (13)

Summer Feeding
Program

Summer Feeding Program

Board approval to amend** / approve* the temporary appointment of the following individuals as staff members for the Summer Food Service Program's "Summer Feeding Program" effective for the period June 27, 2016 through August 19, 2016. (Monday – Thursday only.)

Name	Position	Rate of Pay	Start Date	End Date
Elizabeth McNamee**	Food Service Worker <i>amend to 6.0hr/day</i>	\$18/hr	6/27/16	8/19/16
Lisa Schiaffo*	Food Service Worker 3.5 hr/day	\$18/hr	6/27/16	8/19/16

Sixth Period Duty

Sixth Period Duty - CMS

Board approval for the appointment of the following *instructional staff members* assigned cafeteria supervision as an *extra sixth period duty* for the 2016-2017 school year at the annual contractual stipend of \$2,727:

Crispell Middle School:

Keith Bischof **Nicholas Glielmi**
Terese Chaikin **Valerie McMillan**
Beth Ebert **Matthew Schomber**

Six-Period
Assignments

Sixth-Period Assignment -CMS

Board approval for the appointment of the following *instructional staff members* teaching a sixth period/additional assignment for the 2016-2017 school year at an annual contractual stipend of \$7,460, *or as indicated half (.5)** at half of an annual contractual stipend of \$7,460***, (** Indicates this class is for every other day, therefore, the teacher will receive half of the sixth period annual contract stipend*):

Linda Giuliano** Adaptive Phys.Ed. /CMS (*Life Skills*) (*half .5*)**

Melissa Meere AIS/Media class 7th Grade
Katie Green AIS/Media class 8th Grade

Sixth-Period Assignment*

Board approval for the appointment of the following *instructional staff members* teaching a sixth period/additional assignment for the 2016-2017 school year at an annual contractual stipend of \$7,460, as follows:

Dave Kellish Steam Academy (CVMS)
Jim Quinlan Steam Academy (CVMS)

Sixth-Period Assignment- PBHS

Board approval for the appointment of the following *instructional staff member* teaching a *sixth period/additional assignment for the 2016-2017 school year at an annual contractual stipend of \$7,460*

Julie Salisbury Special Education

Interscholastic

Interscholastic Approval

Board approval of the following interscholastic fall coaching appointment for the 2016-2017 school year at the appropriate interscholastic stipend:

Tennis:

Katherine Green** Junior Varsity Coach
@ Level II, Step 1 (1)

Boys Soccer:

Ryan Kiernan Assistant Varsity Coach
@ Level II, Step 1 (1)

Football:

James Wright, Sr.** Volunteer/Unpaid Coach

Volleyball:

Melyssa Klempner-Amelio** Junior Varsity Coach
@ Level II, Step 7 (7)

** Pending completion of coaching requirements/coaching license.

Summer Leadership & Law Academy

Summer Leadership & Law Academy

Board approval to approve the *temporary appointment* of the following individual teachers for the 2016 *Summer Leadership & Law Academy*, effective for the period July 5, 2016 through July 22, 2016 at a rate of \$35.00/hour: (Note: Academy will be invoiced for salary and benefits)

Mitchell Silverberg up to 105 hours
Jonathan Lozier up to 105 hours

Medical Academy

Medical Academy

Board approval to *amend* the temporary, hourly appointments of the following student as instructional assistant for the 2016 Summer Medical Academy, effective for the *amended period* June 27, 2016 through July 13, 2016 at a rate of (as noted), at a rate of \$9.00/ hour:

Aleena Khan up to 105 hours

Extended School Yr. Services

Extended School Year Services / Special Education

Board approval to *amend* the following appointments* (as noted assignment change) and appointment of the following individuals as per diem, hourly instructional staff members for the 2016 Extended School Year Services effective for the period July 5 through August 11, 2016 (Monday through Thursday) at contract hourly wages as follows, noting appointments are contingent upon student enrollment:

Brooke Armida*- School Monitor- 15 hrs/week

Arlene Cooper* - Teaching Assistant* - 15 hrs/week

Consultant Agreements

Consultant Agreements

• Board approval of the one-year *Consultant Agreement* for Linda LaRocco, Family Nurse Practitioner, PLLC, effective from August 15, 2016, through June 30, 2017 at the annual maximum amount of \$28,000, as per contract, and authorizes the Superintendent of Schools to sign all applicable documents.

• Board approval of the the one-year *Consultant Agreement* for Barbara Kura, Family Nurse Practitioner, effective from August 15, 2016, through June 30, 2017 at the annual maximum amount of \$42,000, as per contract, and authorizes the Superintendent of Schools to sign all applicable documents.

YES - 7 **NO - 0 CARRIED**

BOE Approves Action Superintendent of Schools

BOARD APPROVAL OF ACTING SUPERINTENDENT OF SCHOOLS

MOVED by Trustee Meier, second by Trustee Sullivan, that the Board of Education approve the following resolution:

BE IT RESOLVED that the Board of Education appoint Donna Geidel as Acting Superintendent during the period of August 20, 2016 through August 30, 2016 and that Ms. Geidel shall be paid a daily rate of \$135 in addition to her current salary. All other terms and conditions of Ms. Geidel's employment shall remain the same.

YES - 7 **NO - 0 CARRIED**

Roll Call Vote:

D. Johnson	Yes	R. Sullivan	Yes
C. Robertson	Yes	G. Meier	Yes
M. Watkins	Yes	L. Greer, Jr.	Yes
P. Agro	Yes		

BOE Approves Interim Superintendent of Schools

BOARD APPROVAL OF INTERIM SUPERINTENDENT OF SCHOOLS

MOVED by Trustee Sullivan, second by Trustee Meier that the Board of Education approve the following resolution:

BE IT RESOLVED that the Board of Education appoint Joan Carbone as Interim Superintendent from August 31, 2016 through October 14, 2016 at the rate of \$950 per day.

YES - 7 NO - 0 CARRIED

Roll Call Vote:

<i>M. Watkins</i>	<i>Yes</i>	<i>L. Greer, Jr.</i>	<i>Yes</i>
<i>P. Agro</i>	<i>Yes</i>	<i>D. Johnson</i>	<i>Yes</i>
<i>R. Sullivan</i>	<i>Yes</i>	<i>C. Robertson</i>	<i>Yes</i>
<i>G. Meier</i>	<i>Yes</i>		

CSE/CPSE Placement Rec. Reviewed

CSE & CPSE Placement Recommendations

Rosemary Mannino, Assistant Director of Special Programs, was in attendance Wednesday, evening to present an overview of the CSE & CPSE placements and program numbers. Following the brief report, the Board of Education was asked to act on the following:

BOE Acknowledges Receipt and Accepts CSE/CPSE Rec.

MOVED by Trustee Sullivan, second by Trustee Meier, that the Board of Education *acknowledge receipt and acceptance* of the **Committee on Special Education** and **Committee on Preschool Special Education** placement recommendations as submitted by the CSE & CPSE Chairpersons, and reviewed by Trustee Lloyd Greer.

YES - 7 NO - 0 CARRIED

Public Participation

Public Participation

Mr. Greer opened the first public participation at approx 7:30 PM requesting no personal references. No comments/questions/concerns were raised.

BOE Designates Library Books for Disposition Approved

Designation / Disposition of Unusable Books

MOVED by Trustee Sullivan, second by Trustee Agro, that the Board of Education *designate* the following requests lists of surplus library books as submitted by Lauren Conklin, Librarian (and acknowledged by E. J. Russell Elementary School principal Lisa Burnside) as *unusable* in accordance with Policy #5250 SUBJECT: Disposition of Surplus Property, and authorize the disposition of the books outdated and/or in poor condition under the direction of Michael Pacella, Assistant Superintendent for Business.

(List to be attached to the minutes.)

YES - 7 NO - 0 CARRIED

BOE Approves Amended Policy 5530

Approval of Proposed Amended Policy for Second Reading & Adoption Policy 5530: Petty Cash Funds and Cash in School Buildings

MOVED by Trustee Sullivan, second by Trustee Agro, that the Board of Education approve revised **Policy #5530: Cash in School Buildings to Petty Cash Funds and Cash in School Buildings**, for second reading and adoption.

YES - 7 NO - 0 CARRIED

Upcoming Meetings, Events/ Old, New Business/ Updates

Upcoming Meetings, Events / Old, New Business / Updates

August:

- **Tuesday, August 16, 2016 Regular Board Meeting/ District Office 7:00 PM**

Other Important Dates:

- **Summer Science Academy Graduation Ceremony**
July 21, 2016, 4 PM, PBHS Library
- **Summer Aviation Academy Graduation Ceremony**
Thursday, July 21, 2016, 1 PM, Wurtsboro Airport, Route 209, Wurtsboro, NY
- **Summer Leadership and Law Academy Graduation Ceremony**
Friday, July 22, 2016, 9 AM, PBHS Thomas Lonergan Football Field
- **Summer Medical Academy Graduation Ceremony**
Wednesday, July 13, 2016, 2:00 PM, PBHS Library
- **Summer Performing Arts Academy Production of Honk**
Thursday, July 28, 2016, 7 PM, Pine Bush High School Auditorium
Friday, July 29, 2016, 11 AM, Pine Bush High School Auditorium

Business & Finance

BOE Acknowledges Receipt and Accepts Claims Auditor Rpts.

Claim Auditor's Reports

MOVED by Trustee Meier, second by Trustee Sullivan, that the Board of Education *acknowledge receipt and acceptance* of the following **Claims Auditor's Reports** as submitted:

Warrant # 0088

Claims Auditor's Report covering **Warrant #0088**, dated 6/30/2016, authorizing payments in the amount of **\$1,296,014.02**

Cafeteria Fund(6 checks -004046-004051)	\$	16,042.09
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Crispell SAF (5 checks -00214-002151)	1,066.30
HS Activity Fund (7 checks 003290-003296)	7,777.92
Academy of Finance (1 check 001535)	32.81
CVMS Activity Fund (3 checks 001534-001536)	5,855.40
Federal Fund Acct (2 checks 002115-002116)	485.00
General Fund (85 checks 044507- 044591)	1,258,256.95
District Activity AC (11 check 003789-003799)	<u>6,497.55</u>

Total \$ 1,296,014.02

Warrant # 0089 **Claims Auditor's Report** covering Warrant # **0089** dated 6/30/2016 payroll authorizing payments in the amount of **\$50,652.52**

Trust & Agency Acct. (0 checks) \$ **50,652.52**

Total \$ 50,652.52

Warrant # 0090 **Claims Auditor's Report** covering Warrant # **0090 Void and Reissue** year 2016 authorizing payments in the amount of **\$3,000.00**

General Fund (2 checks 043988-044592 checks) \$ **3,000.00**

Total 3,000.00

Warrant #0001 **Claims Auditor's Report** covering Warrant # **0001** dated 7/7/2016 payroll authorizing payments in the amount of **\$172,316.02**

Trust & Agency Acct. (0 checks) \$ **172,316.02**

Total 172,316.02

Warrant #0002 **Claims Auditor's Report** covering **Warrant #0002**, dated 7/7/2016, authorizing payments in the amount of **\$111,968.62**

Cafeteria Fund(15 checks -004052-004066) \$ **12,593.57**

Trust & Agency Acct. (1 check 003192) **659.88**

Federal Fund Acct (1 check 002117) **158.07**

Capital Fund (1 checks 001682) **19,600.00**

General Fund (48 checks 044593- 044640) **78,957.10**

Total \$ 111,968.62

YES - 7 NO - 0 CARRIED

Approval of 2016-2017 Certificate of Acceptance /Designees for Processing and Verification of Free and Reduced Applications

BOE Approves
2016-17 Certificate
of Acceptance
/Designees for Free
and Reduced Apps.

MOVED by Trustee Sullivan, second by Trustee Meier, that the Board of Education approve the Certificate of Acceptance (*as part of the 2016-2017 NYSED Free and Reduced Price Income Eligibility and Policy*) identifying the designated officials for processing and verification of Free and Reduced Applications:

Reviewing Official: Lyn Prestia, Food Service Director

Hearing Official: Michael Pacella, Assistant Superintendent for Business

Verification Official: Lyn Prestia, Food Service Director

YES - 7 NO - 0 CARRIED

Approval of Orange-Ulster BOCES Installation Purchase Agreement of Network Printers
MOVED by Trustee Sullivan, second by Trustee Watkins, that the Board of Education approve the the following resolution for adoption:

BOE Approve OU
BOCES Installlation
Purchase Agreement
of Network Printers

BE IT RESOLVED, the Board of Education of the Pine Bush Central School District (DISTRICT) hereby approves the installation purchase agreement of network printers with Orange-Ulster Board of Cooperative Educational Services (BOCES); and

WHEREAS, the District has arranged with Orange-Ulster Board of Cooperative Educational Services (BOCES) to purchase such equipment; and

WHEREAS, BOCES is providing this as a service to a public school district at the District's request; and

BE IT FURTHER RESOLVED:

1. The Superintendent of Schools is authorized to enter into an agreement with Orange-Ulster BOCES and sign all applicable documentation to provide an installment purchase agreement for network printers. This installment purchase agreement will be for an estimated principle amount of \$91,850 and financed over 48 months at an approximate interest rate of 1.54%. The maintenance agreement is a pooled agreement for \$2,800.00

per month including 700,000 b/w copies per month. Overage will be calculated on a yearly basis at .004 for b/w copies.

2. The District will be billed by BOCES.

Dated: July 13, 2016

YES - 7 NO - 0 CARRIED

**BOE Approves
Change in Property
Assessment**

Approval of Change in Property Assessment

MOVED by Trustee Watkins, second by Trustee Meier, that the Board of Education approve the following in response to a court decision lowering the assessment of the following parcel:

TOWN OF Wallkill

<u>Name/Address</u>	<u>S-B-L</u>	<u>Old Assessment</u>	<u>New Assessment</u>	<u>Refund</u>
2014-2015 Susan Saffar Paul Van Alstyne 81 Summit Rd Chestnut Ridge, NY 10977	28-2-4	\$ 24,000	\$ 20,800	\$ 348.28
2015-2016 Susan Saffar Paul Van Alstyne 81 Summit Rd Chestnut Ridge, NY 10977	28-2-4	\$ 24,000	\$ 22,500	\$ 164.77
TOTAL REFUND				\$ 513.05

YES - 7 NO - 0 CARRIED

(Board Member Requested Physical Addresses of Properties - will be provided to all BOE)

**Public
Participation**

Public Participation

Mr. Greer opened the second public participation at approx 7:46 PM requesting no personal references. The following comments/questions/concerns were raised:

- Resident offer the comment “save money.”

*Consideration of
Executive Session*

Consideration of Executive Session

Adjournment

Adjournment

MOVED by Trustee Meier, second by Trustee Robertson, that the Board of Education adjourn its meeting, noting the time at approximately 7:47 PM.

YES - 7 No - 0 CARRIED

Note: BOARD MEETINGS are video recorded and can be viewed at www.pinebushschools.org

**Deborah A. June, District Clerk
Pine Bush CSD**