

**Date:** July 11, 2017      **Kind of Meeting:** Reorganization and Regular Meeting District Office

**Members Present:** Lloyd Greer, Jr.  
Gretchen Meier  
Peter Agro  
Dori Johnson  
Kristi Kheiralla  
Cara Robertson  
Roseanne Sullivan

**Members Absent:** None

**Others Present:** Tim O. Mains, Superintendent  
Donna Geidel, Assistant Superintendent for Instruction  
Michael Pacella, Assistant Superintendent for Business  
Deborah A. June, District Clerk  
Approximately 37 residents/students/staff members

**Call to Order Regular Session**      ***MOVED by Trustee Agro, second by Trustee*** that the Board of Education open regular session of the meeting at approx. 6:16 PM.  
***YES - 5 NO - 0 CARRIED*** (G. Meier arrived approx. 6:19 p.m., R. Sullivan arrived approx. 6:24 p.m.)

**BOE Adjourns to Exec. Session**      ***MOVED by Trustee Agro, second by Trustee Robertson,*** that the Board of Education adjourn into executive session RE: *Discussion re: Attorney Client Privilege* at approximately 6:16 PM.  
***YES - 5 NO - 0 CARRIED***

**BOE Adjourns Executive Session**      Upon consensus, the BOE adjourned executive session approx. 7:20 PM  
***MOVED by Trustee Robertson, second by Trustee Agro,*** that the Board of Education adjourn executive session to return to regular session.  
***YES - 7 NO - 0 CARRIED***

**BOE Resumes Regular Session and Reorg Mtg.**      ***MOVED by Trustee Sullivan second by Trustee Meier,*** that the Board of Education open the reorganization and regular meeting, noting the time at approximately, 7:25 PM  
***YES - 7 NO - 0 CARRIED***

**Reorg Mtg. Opening/Pledge**      The meeting of the Board of Education began at approximately 7:25 PM with Debbie June requesting *the audience to stand for the Pledge of Allegiance led by the Eagle Scouts in the audience, followed by the Superintendent stating a motion is required for temporary Chair.* A motion to proceed with the meeting to appoint the district clerk as the temporary chairperson.

**BOE Appoints Temp. Chair for Reorg Mtg.**      **Appointment of the Chairperson of the Reorganization Meeting**  
***MOVED by Trustee Greer, Jr. second by Trustee Meier,*** that the Board of Education designate Deborah June, District Clerk as the *temporary chair* of the meeting until the *President and Vice-President of the Board of Education* were elected by the members of the board.  
***YES - 7 NO - 0 CARRIED***

**District Clerk administers Oath to Superintendent**      *Following the appointment of Deborah June as temporary chairperson the following Administration of Oaths were administered:*  
***Administration of Oath - Annual / Superintendent of Schools***  
Superintendent of Schools Tim O. Mains was sworn in as Superintendent of Schools.

**District Clerk Administers Oath to Newly Elected Board Members**      ***Administration of Oath / Newly Elected Board Members***  
The Official *Oath of Office* was administered by the district clerk to the elected board members: Kristi Kheiralla and Cara Robertson were officially sworn in to their terms of office beginning July 1, 2017 through June 30, 2020.

**Elections of Officers**      **Election of Officers**  
As required by 1701 Education Law, the following Officers were elected.  
**President of the Board of Education**  
The Board of Education was asked for motions for the Office of President of the Board of Education. One motion was offered and voted on as follows:

**BOE Elects P. Agro as President**      ***MOVED by Trustee Sullivan, second by Trustee Greer, Jr.,*** that the Board of Education **elect Peter Agro** for the *office of the President of the Board of Education.*  
***YES - 7 NO - 0 ABSTAIN - 0 MOTION CARRIED***

*Roll Call:*

<i>K. Kheiralla</i>	<i>Yes</i>	<i>L. Greer, Jr.</i>	<i>Yes</i>
<i>P. Agro</i>	<i>Yes</i>	<i>C. Robertson</i>	<i>Yes</i>
<i>R. Sullivan</i>	<i>Yes</i>	<i>D. Johnson</i>	<i>Yes</i>
<i>G. Meier</i>	<i>Yes</i>		

*(Note: Trustee Sullivan provided an explanation for her nomination.)*

<b>Vice President Motions</b>	<p><b>Vice President of the Board of Education</b> The Board of Education was asked for motions for the Office of Vice President of the Board of Education. The following two motions were offered, one nominating Gretchen Meier and one nominating Dori Johnson. No additional motions were offered. Prior to voting for Vice President. Gretchen Meier withdrew her nomination for Vice President. The second motion nominating Dori Johnson was then voted upon. The Board actions were as follows:</p> <p><b><i>MOVED by Trustee Greer, second by Trustee Robertson, that the Board of Education elect Gretchen Meier for the office of the Vice President of the Board of Education. (Gretchen Meier withdrew her nomination).</i></b></p>										
<b>BOE Elects D. Johnson as Vice President</b>	<p><i>The Board of Education acted on the following motion for Vice President:</i> <b><i>MOVED by Trustee Kheiralla, second by Trustee Sullivan, that the Board of Education elect Dori Johnson for the office of the Vice President of the Board of Education</i></b> <b><i>YES- 7 NO - 0 ABSTAIN - 0 MOTION CARRIED</i></b></p>										
<b>District Clerk Administers Oaths of Office to President and Vice President with mtg. turned over to BOE Pres.</b>	<p><b>Oath of Office / President &amp; Vice President</b> Following the election of the President and Vice-President, the <i>Oath of Office</i> was administered to Peter Agro as President of the Board and to Dori Johnson as Vice-President by the District Clerk. The meeting was then turned over to the newly elected Board President Agro who continued on with the Reorganization /Regular Meeting.</p>										
<b>Blanket Motion Categories</b>	<p>Portions of the reorganization meeting were put in segments and the Board of Education voted on the following categories in blanket motions:</p> <ul style="list-style-type: none"> <li>V. Appointment of Officers – C) through G);</li> <li>VI. Appointment of District Officials – A) through Q);</li> <li>VII. Designations – A) through F); and</li> <li>IX. Standing Management Resolutions – (A through N).</li> </ul>										
<b>BOE Approves Election of Officers District Treasurer/ Bank Signatory D, Loechner. Deputy Treasurer/ Bank Signatory T. Winterling</b>	<p><b><u>BLANKET MOTION</u> for C through G)</b> <b><i>Approval of the election of the following officers for the 2017-2018 school year:</i></b> <b><u>V. Appointment of Officers</u></b> <b><i>MOVED by Trustee Sullivan, second by Trustee Johnson, that the Board of Education approve the election of the following officers (items C through G) for the 2017-2018 school year:</i></b></p> <p><b>C. Dawn Loechner</b>, appointed as <b>District Treasurer</b> as required by 2017-2018 Education Law and Part 172.2 of the Regulations of the Commissioner, and the <b>official Bank Signatory</b> for the 2017-2018 school year, and <b>Theresa Winterling</b> (Accountant) as Deputy <b>Treasurer</b> and <b>Bank Signatory</b>.</p>										
<b>District Clerk/ D. June</b>	<p><b>D. Deborah June</b>, appointed as <b>District Clerk</b> for the 2017- 2018 school year as required by 2130-1 Education Law, with Lynn Baldassano as the Deputy District Clerk.</p>										
<b>School Tax Collector /H. Long with M. Pacella Deputy.</b>	<p><b>E. Heather Long</b>, appointed as <b>School Tax Collector</b> for the 2017-2018 school year as required by 2130-4 Education Law, with Michael Pacella as the Deputy School Tax Collector.</p>										
<b>Int. Claims Aud./ M. DeWitt</b>	<p><b>F. Melissa DeWitt</b>, appointed as <b>Internal Claims Auditor</b> for the 2017-2018 school year.</p>										
<b>Audit Comm. Members for 2017-2018</b>	<p><b>G.</b> The following individuals appointed as members of the district’s <b>Audit Committee</b> for the 2017-2018 school year:</p> <table border="0" style="margin-left: 40px;"> <tr> <td style="text-align: center;">* <u>Board Members:</u></td> <td style="text-align: center;"><u>Community Members:</u></td> </tr> <tr> <td style="text-align: center;">Lloyd Greer, Jr.</td> <td style="text-align: center;">James Krueger</td> </tr> <tr> <td style="text-align: center;">Peter Agro</td> <td style="text-align: center;">Raven Atria</td> </tr> <tr> <td style="text-align: center;">Cara Robertson</td> <td style="text-align: center;">William Sammis</td> </tr> <tr> <td></td> <td style="text-align: center;">Daniel Walsh</td> </tr> </table> <p>* <i>The audit committee charter states that the committee will be made up of three (3) board members and approximately four (4) community members. The four community members plan to remain on the committee at this time. Lloyd Greer, Jr., Gretchen Meier, and Cara Robertson are the three board members on the committee.</i></p> <p><b><i>YES - 7 NO - 0 CARRIED</i></b></p>	* <u>Board Members:</u>	<u>Community Members:</u>	Lloyd Greer, Jr.	James Krueger	Peter Agro	Raven Atria	Cara Robertson	William Sammis		Daniel Walsh
* <u>Board Members:</u>	<u>Community Members:</u>										
Lloyd Greer, Jr.	James Krueger										
Peter Agro	Raven Atria										
Cara Robertson	William Sammis										
	Daniel Walsh										
<b>BOE Approves District Officials</b>	<p><b><u>VI. Appointment of District Officials (BLANKET MOTION A through Q)</u></b> <b><i>MOVED by Trustee Sullivan, second by Trustee Greer, Jr., that the Board of Education appointment the following District Officials:</i></b></p>										
<b>Purchasing Agent</b>	<p><b>A.</b> Pursuant to Part 170.2 of the Regulations of the Commissioner, the <b>Assistant Superintendent for Business</b> (Michael Pacella, Jr.) be named as <b>Purchasing Agent</b>, with the Superintendent of Schools or Assistant Superintendent for Instruction as Acting Purchasing Agents.</p>										
<b>School Attorney</b>	<p><b>B.</b> The firm of <b>Thomas, Drohan, Waxman, Petigrow and Mayle</b> was designated as <b>School Attorney</b>.</p>										
<b>External Auditors</b>	<p><b>C.</b> Pursuant to 2116-a Education Law, that <b>Nugent &amp; Haeussler</b> be named as the district’s</p>										

independent, **External Auditors.**

- Internal Auditors** D. Pursuant to Section 2116-b, that the firm of **RBT Certified Public Accountants, formerly Vanacore, DeBenedictus, DiGiovanni, & Weddell, LLP**, be named as the district's **Internal Auditor.**
- Medical Director** E. Pursuant to 902 Education Law, that the Board approve **Linda LaRocco**, as the provider of NYS mandated medical services for the district with the designation to fulfill the responsibilities of the district's **Medical Director.**
- Attendance Officers** F. Pursuant to 3213 Education Law, the following persons be named **attendance officers: Marybeth Reinfried and Jill Gribbin (HS), Tamara Sullivan (CVMS), Diane Tjornhom (CMS), Patricia Soutar (Chapel Field), Laura Stein (CES), Lisa Mills (EJR), Patricia Fernandez (PAK), and Vicki LaRosa (PBE).**
- Payroll Cert. Payroll Officer** G. Pursuant to Part 170.2 of the Regulations of the Commissioner, that the **Superintendent of Schools** be designated as **Payroll Certification Officer.**
- Record Retention/Disposition/Access Officer** H. Pursuant to Public Officers Law, Section 65-a and 87 (b) (iii), that **Deborah June** be designated as the **Records Retention and Disposition Officer &** be designated the **Records Access Officer.**
- Residency Determinations** I. **Michael Pacella, Jr.** designated as the individual responsible for making determinations on residency issues regarding students (K-12), with Donna Geidel as an alternate.
- Homeless Liaison** J. **Michael Pacella, Jr.** designated as the district's **Liaison for Homeless**, with Donna Geidel, as an alternate.
- IX and VI Compliance Officers** K. **Donna Geidel** and **Ryan Reed** designated as the **District Title IX Compliance Officers and Title VI Compliance Officers.**
- Section 504 Compliance Officers** L. **Donna Geidel, and Rosemary Mannino, with Terrilyn Cohn** (effective 7/31/2017) designated as **District Section 504 Compliance Officers.**
- IDEA/ADA Officers** M. **Rosemary Mannino and Terrilyn Cohn** (effective 7/31/2017) designated as **District IDEA and ADA Compliance Officers.**
- District Registrars** N. The Board of Education designated the *school building secretaries, administrators, and district office employees* as *registrars* for the personal registration of eligible district residents for school district votes during school hours.
- District-wide Coordinator and Dignity for All Coordinators** O. The Board of Education designated **Donna Geidel**, as the **District-wide DASA Coordinator (Dignity for All)**, and the following assistant principals as the **Dignity For All Coordinator** in each building:  
**Brian Lynn, PBHS** **Daniel Brown, CES (through July 14, 2017)**  
**Seth Siegel, CVMS** **Kristin Slover, PBE**  
**Christopher Mummery, CMS** **Colleen Delles, PAK**  
**Andre Spinelli STARS, (through July 21, 2017)** **Elizabeth Sproul, EJR**
- Designation of Official Newspaper** P. The Board of Education named the **Shawangunk Journal, Wallkill Valley Times, and/or Times Herald Record** to be designated as the official newspaper(s) with regard to legal publications by the district.
- Lead Evaluators** Q. The Board of Education recognized the following administrators having completed the professional development associated with supervision as prescribed by the APPR regulation and, as such, be designated as **Lead Evaluators**, effective September 5, 2017.  
**Tim Mains** **Brian Breheny**  
**Donna Geidel** **Colleen Delles**  
**Aaron Hopmayer** **Eric Winter**  
**Brian Lynn** **Kristin Slover**  
**Brian Miros** **Amy Brockner**  
**Michael Amsden** **TBD CES Ass't Principal**  
**Elizabeth Sproul** **Lisa Hankinson**  
**TBD EJR Ass't Principal** **Seth Siegel**  
**John Boyle** **Terrilynn Cohn (effective 7/31/2017)**  
**Christopher Mummery** **Rosemary Mannino**  
**Michael Gillespie** **Ryan Reed**  
**TBD PBHS (STARS) Ass't Principal**

**YES - 7 NO - 0 CARRIED**

**Designations:** **VII. Designations (BLANKET MOTION A through F)**  
**MOVED by Trustee Sullivan, second by Trustee Johnson**, that the Board of Education approve the following designations:

- BOE Approves Designations Depositories**
- A. Pursuant to Part 170.2 of the Regulations of the Commissioner, that the following banks be designated as *depositories* for District monies: **Sterling National Bank-Middletown branch, J.P. Morgan Chase, M & T Bank, NYClass and Jeff Bank.**
- Sole Paying Agent**
- B. Designate **the Pine Bush Central School District** as a *sole paying agent* for bond issues for the Pine Bush Central School District.
- Insurance Carrier**
- C. Designate **Liberty Mutual Insurance Group** as the district's *insurance carrier* for the 2017-2018 school year.
- Financial Advisor/ Dissemination Agent**
- D. Designate **Munistat Services, Inc.** as the *district's financial advisor/dissemination agent* for the 2017-2018 school year.
- District's Rep & Participation in Orange-Ulster Districts Workers' Compensation Plan and Resolution**
- E). The Board of Education hereby approved continued participation of the Pine Bush CSD in the Orange-Ulster Districts Workers' Compensation Plan (The Plan) and designates **Michael Pacella** serve as the District's representative to The Plan for the period of one year commencing on July 1, 2017 and ending on June 30, 2018, and hereby authorizes the Board President and /or Superintendent of Schools to sign all applicable documents.  
Dated: July 11, 2017
- District's Rep & Participation to the Orange-Ulster Health Plan**
- F). The Board of Education hereby approved continued participation of the Pine Bush CSD in the Orange-Ulster School Districts Health Plan (The Plan) and designates Michael Pacella or Tim Mains to serve as the District's representative to the The Plan for the period of one year commencing on July 1, 2017 and ending on June 30, 2018, and hereby authorizes the Board President and /or Superintendent of Schools to sign all applicable documents.  
Dated: July 11, 2017

**YES - 7 NO - 0 CARRIED**

**BOE Establishes 2017-18 BOE Mtg Schedule/Times**

**Establishment of 2017-2018 Board of Education Meetings, Dates, Times**

The Board of Education reviewed the *dates and times* for regular Board of Education meetings for the 2017-2018 school year to establish their meetings dates to be held, noting they are held on the second and fourth Tuesday of each month and acknowledging exceptions.

*2017-2018 Few Exceptions:*

- \* *December 11<sup>th</sup> is the first Monday noting Tues the 12<sup>th</sup> is the first day of Hanukkah.*
- \* *March 20<sup>th</sup> is the third Tuesday, noting Spring recess is the last week in March, and this meeting has been moved to assist with the budget process.*
- \* *April 19<sup>th</sup> this a Thursday and the date designated by BOCES for their Annual BOCES Meeting. As you know, this will be the date component school districts vote on the administrative budget and elect members to the BOCES board.*

- Two regular monthly board meetings are held at both ends of the district between the north (Pine Bush High School) and south (CVMS) end of the district, the first meeting of the month will be held at PBHS and the second meeting of the month at CVMS.
- Our board meeting dates and recordings are available on the district website
- Board meetings held during the summer months are held in the District Office.
- All regular sessions of regular board meetings began at 7:00 p.m (6:45 PM for various recognitions) unless announced otherwise.
- 

**BOE Amends Mtg Dates Submitted**

**MOVED by Trustee Sullivan, second by Trustee Johnson**, that the Board of Education amend the original meeting dates submitted for the 2017-2018 school year to include July 18, 2017 for a Special Meeting/Board Retreat and August 1, 2017 for a regular board meeting.

**YES - 7 NO - 0 CARRIED**

**2017-2018 Board Meeting Dates Established**

**Specific Dates of 2017-2018 Board Meetings**

**MOVED by Trustee Johnson, second by Trustee Sullivan**, that the Board of Education approve the following 2017-2018 Board Meeting schedule, noting some exceptions\*, and the addition of two\*\* meetings:

- July 11, 2017** (DO)
- July 18, 2017 Spec. Mtg. BOE Retreat at District Office\*\***
- August 1, 2017 Regular Mtg, 5:30 PM. at District Office\*\***
- August 15, 2017** (DO)
- September 12 & 26 2017** (HS / CVMS)
- October 10 & 24, 2017** (HS / CVMS)
- November 14 & 28, 2017** (HS / CVMS)
- December 11, 2017\*** (HS)
- January 9 & 23, 2018** (HS / CVMS)
- February 13 & 27, 2018** (HS / CVMS)
- March 20, 2017\*** (CVMS)\*
- April 10 & 19\* 2018** (HS / CVMS - BOCES Annual Vote)
- May 8 & 22, 2018** (HS /CVMS)

May 15, 2018  
June 12 & 26, 2018

Annual Budget Vote  
(HS / CVMS)

(Exceptions noted with \*)  
(Additions added that evening noted with \*\*)  
**YES - 7 NO - 0 CARRIED**

**2018-2019 Budget  
Calendar Approved**

**MOVED by Trustee Sullivan, second by Trustee Greer, Jr.**, that the Board of Education approve the 2018-2019 Budget Calendar, *as submitted.*  
**YES - 7 NO - 0 CARRIED**

**BOE Approves  
Standing Mgt  
Resolutions  
(Blanket Motion)**

**Standing Management Resolutions (BLANKET MOTION A through N, noting N is new this year.)**  
**MOVED by Trustee Greer, Jr., second by Trustee Johnson**, that the Board of Education approve the following standing resolutions for management purposes, *noting N is new for this year:*

- A. As per Policy #5220, the Assistant Superintendent for Business and/or designee be authorized to prepare timely investments of all available district monies, in such form and manner authorized by existing statutes or regulations, as a means of maximizing the capital capability of the district, and to make such investments upon the signatory approval of the Superintendent of Schools or his/her designee, reporting such investments to the Board of Education on a periodic basis.
- B. As per Policy #5140 (*includes content of policy 5330*), the Superintendent and/or designee be authorized to make necessary and proper transfers of monies within the General Fund, upon the signatory approval of the Superintendent of Schools or his/her designee, who shall cause such transfers to be reported to the Board of Education on a regular basis. The superintendent's/designee's authority for such transfers shall not exceed \$25,000 per transaction per budget code.
- C. The offices of District Treasurer, Deputy Treasurer, Collector of Taxes, Purchasing Agent and District Courier, shall be insured by surety bond in an amount not less than the amount of negotiable funds that any of these individuals would have in his/her care and custody at any given time.
- D. The Superintendent of Schools (or his designee) be authorized to close the schools of the district at any time deemed necessary for the preservation of the health and safety of students and employees; and further, the Superintendent authorized to delay or close any school or schools during the administration of testing or regents examinations, provided such delay or closure is necessary to delay or dismiss from attendance students in such buildings not involved in such examinations, and provided such delay or closure is necessary for the proper administration of such examinations.
- E. The Purchasing Agent be authorized and directed to participate in cooperative bidding and purchasing programs as operated by BOCES or other cooperative organizations, as a means of obtaining best possible use of public monies preserving necessary quality levels of merchandise.
- F. Pursuant to Education Law, recommend the establishment of the *eligible per mile reimbursement rate for approved school business* at the *allowable rate set* by the Internal Revenue Service. (*FYI: The current rate is \$ .535 per mile.*)
- G. The Board of Education established the length of school day for students as follows:  
**8:55 a.m. - 3:15 p.m.:**  
    **Circleville Elementary**  
    **E. J. Russell Elementary**  
    **Pakanasink Elementary School**  
    **Pine Bush Elementary School**  
  
**7:32 a.m. - 2:15 p.m.:**  
    **Circleville Middle School**  
  
**7:20 a.m. - 2:04 p.m.:**  
    **Crispell Middle School**  
**7:33 a.m. - 2:15 p.m.:**  
    **Pine Bush High School**
- H. The Superintendent be authorized to employ per diem substitutes and emergency staff for the 2017-2018 school year as needed.
- I. The Board of Education established the *daily rate of pay* for substitutes (teachers/school nurses) in the Pine Bush Central School District for the 2017-2018 school year as follows:
- |   |   |                 |
|---|---|-----------------|
| <b>Substitute Teachers / Certified</b>        | - | <b>\$95/day</b> |
| <b>Non-certified w/ Bachelors Degree</b>      | - | <b>\$90/day</b> |
| <b>Non-certified without Bachelors Degree</b> | - | <b>\$85/day</b> |

School Nurse

- \$100/day

J. The Board of Education established the *hourly rate of pay* for substitutes in the Pine Bush Central School District for the 2017-2018 school year as follows:

Teaching Assistant	-	\$10.50/hour
School Monitor	-	Minimum Wage/hour
Custodial	-	\$10.50/hour
Clerical/Dist. Office	-	\$10.50/hour
Cafeteria	-	Minimum Wage/hour

K. The Board of Education authorized the establishment of the maximum payment for hourly tutoring costs charged by outside organizations (hospitals, etc.) at \$40/hour for certified teacher and \$29/hour non-certified teacher, in accordance with the tutoring rate noted in the contract between the P.B.C.S.D. and the PBTA.

L. The Board of Education officially approved **Finance Pamphlet 2 - *The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds.***

M. The Board of Education approved the appointment of the following individuals as **officers** for **Extraclassroom Activity Funds** for the 2017-2018 school year:

Central Treasurer	Dawn Loechner
Faculty Auditor	Terri Winterling
Chief Faculty Counselor / HS	Aaron Hopmayer
Chief Faculty Counselor / Crispell	John Boyle
Chief Faculty Counselor CVMS	Lisa Hankinson
Chief Faculty Counselor CES	Amy Brockner
Chief Faculty Counselor EJR	Lisa Burnside ( <i>through 8/11/17</i> )
Chief Faculty Counselor EJR	Elizabeth Sproul ( <i>effective 8/12/2017</i> )
Chief Faculty Counselor PAK	Brian Breheny
Chief Faculty Counselor PBE	Eric Winter
Chief Faculty Counselor Athletics	Michael Gillespie

N. The Board of Education authorized the Superintendent of Schools to approve the athletic participation in State Championship Contests, pending qualify events which take place in between Board of Education meetings, with official approval of qualifying team(s) submitted to the Board of Education at the next Board Meeting.

**YES - 7 NO - 0 CARRIED**

Designates  
Representatives  
OCSBA  
Designation for  
Voting Delegate  
and Alternate

X. *Designation of Board Representatives* (MOTION Required for each appt)

A. Orange County School Boards Association - Voting Delegate & Alternate  
**MOVED by Trustee Sullivan, second by Trustee Greer, Jr.,** that the Board of Education designate Peter Agro as the Delegate and Dori Johnson as the Alternate for the *Orange County School Boards Association* for the 2017-2018 school year.

**YES - 7 NO - 0 CARRIED**

NYSSBA  
Designation for  
Voting Delegate

B. New York State School Boards Association - Voting Delegate & Alternate  
**MOVED by Trustee Greer, Jr., second by Trustee Robertson ,** that the Board of Education designate Kristi Kheiralla as the NYSSBA Voting Delegate for the 2017-2018 school year.

**YES - 7 NO - 0 CARRIED**

NYSSBA Leg.  
Liaison

C. New York State School Boards Association - Legislative Liaison  
**MOVED by Trustee Greer, Jr., second by Trustee Robertson ,** that the Board of Education designate Kristi Kheiralla as the NYSSBA legislative liaison for 2017-2018.

**YES - 7 NO - 0 CARRIED**

District Health and  
Safety BOE Rep.  
Alternate

D. District Health and Safety Committee, Board Member Representative  
**MOVED by Trustee Greer, Jr., second by Trustee Johnson ,** that the Board of Education designate Gretchen Meier as the board representative on the District's Health and Safety Committee, with Cara Robertson as the alternate.

**YES - 7 NO - 0 CARRIED**

Impartial Hearing  
Officer Appt.

E. Impartial Hearing Officer Appointment  
**MOVED by Trustee Greer, Jr., second by Trustee Johnson ,** that the Board of Education designate Lloyd Greer, Jr. as the board member to approve the appointment of an Impartial Hearing Officer if needed between board meetings.

**YES - 7 NO - 0 CARRIED**

Annual Review of  
BOE Policies

*Annual Review of Board Policies*  
**MOVED by Trustee Sullivan, second by Trustee Greer, Jr.,** that the Board of Education approve the following two (2) policies, as submitted, that require an *annual review*:

*Policy 5220*

**Policy #5220 - SUBJECT: District Investments**  
(Formerly two Policies: Policy #5220 - *District Investments & Policy, #5221 - Operations & Reporting of District Investments*)

**Policy 5410**

**Policy #5410 - SUBJECT: Purchasing**

(Formerly Policy #5310 - SUBJECT: Procurement of Goods and Services)

**YES - 7 NO - 0 CARRIED**

**Regular BOE Mtg  
Agenda Items...**

*At the conclusion of the Reorganization portion of the meeting. The meeting continued with regular the following regular agenda items.*

**BOE Approves  
Minutes**

**Approval of Minutes**

**MOVED** by *Trustee Greer, Jr., second by Trustee Johnson*, that the Board of Education approve the minutes from the **June 27, 2017** meeting as submitted by the District Clerk.

**YES - 7 NO - 0 CARRIED**

**BOE Approves  
Consent Agenda**

**Reports, Recommendations of the Superintendent  
Consent Agenda**

**MOVED** by *Trustee Greer, Jr., second by Trustee Meier*, that the Board of Education approve the following *Consent Agenda and three (3) additions\* to the consent agenda* as submitted by the Superintendent of Schools:

*Resignations:*

**Resignations**

*Non-Instructional*

**Non-Instructional**

*D. Miller/ Grounds-  
keeper*

**Devin Miller\***, resignation from his position as a 1.0 FTE Groundskeeper, effective at the close of business July 11, 2017.

*Appointments:*

**Appointments**

**Administrative**

**Administrative**

*M. Wilson/Per diem  
Administrator*

**Maryann Wilson**, as a part-time per diem administrator, effective July 20, 2017 through September 5, 2017, for agreed upon services at a rate of \$500/per day not to exceed 14 days (*7 hours /per day*).

*R. Girgenti/ Ass't  
Principal*

**Richard Girgenti\***, whose initial certificate in School Building Leader (SBL) be appointed to the probationary position as a full-time 12 month/year administrator in the Administrative: Elementary School Assistant Principal tenure area with his appointment as the Assistant Principal at E. J. Russell School for a four year probationary period commencing August 14, 2017 through August 13, 2021. Salary for the 2017-2018 school year will be \$121,499 (pro-rated).

**Instructional**

**Instructional**

*A. DiMarco*

**Anthony DiMarco**, who holds an Initial certificate in Physical Education, be appointed as a part-time, non-tenure bearing .5/FTE teacher in the Physical Education and Recreation tenure area, for the period September 5, 2017 and ending June 30, 2018. Salary as per contract.

*E. Crispell/ Teacher*

**Erin Crispell**, who holds a Permanent certificate in Special Education, previously appointed to the probationary position as a 1.0 FTE Teacher (Secondary) in the Special Education (General) tenure area, appointment be amended to reflect *a three year probationary period commencing September 5, 2017 and ending September 4, 2020*. Salary MA, Step 2 of the salary schedule. *Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Erin Crispell, must have received an APPR rating of effective or highly effective in two of the three probationary years and must not receive an ineffective in the third year/receiving Jarema Credit for prior service.*

*D. Aktas/Teacher*

**Daniel Aktas**, whose Certificate is Pending in Visual Arts, be appointed to the probationary position as a 1.0 FTE Teacher (Secondary) in the Art tenure area, *for a four year probationary period commencing September 5, 2017 and ending September 4, 2021*. Salary at BA, Step 1 of the salary schedule. *Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Daniel Aktas must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.*

*A. Loconte/Teacher*

**Antonia Loconte** who holds an Initial Time Extension certificate in Music, be appointed to the probationary position as a 1.0 FTE Teacher (Secondary) in the Music tenure area, *for a four year probationary period commencing September 5, 2017 and ending September 4, 2021*. Salary at BA, Step 2 of the salary schedule. *Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Antonia Loconte must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.*

*J. Hernandez/  
Teacher*

**Jane Hernandez**, who holds a Permanent certificate in Social Studies 7-12, be appointed to the probationary position as a 1.0 FTE Teacher (Secondary) in the Social Studies tenure area, *for a three year probationary period commencing September 5, 2017 and ending September 4, 2020*. Salary MA, Step 6 of the salary schedule. *Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Jane Hernandez must have received an APPR rating of effective or highly effective in two of the three probationary years and must not receive an ineffective in the third year/receiving Jarema Credit for prior service.*

*K. Moller/Teacher*

**Kevin Moller** who holds an Initial certificate in Social Studies 7-12, be appointed to the probationary position as a 1.0 FTE Teacher (Secondary) in the Social Studies tenure area, *for a*





*Assignment* Board approval for the appointment of the following *instructional staff members* teaching a *sixth period/additional assignment for the 2017-2018 school year at an annual contractual stipend of \$7,535, with the exceptions where \**, indicating a .5 position at half of the annual contractual stipend

<b>Nancy DiGasso</b>	English (PBHS)
<b>Mark Eckerson</b>	English (PBHS)
<b>Betheny Ganley</b>	English (PBHS)
<b>David Hurst*</b>	.5 English (PBHS)
<b>Chris Passudetti</b>	English (PBHS)
<b>Gerald Risco</b>	Business (PBHS)
<b>Julia Sanchez*</b>	.5 Business (PBHS)
<b>Maria Dowd</b>	Spanish (PBHS) ( <i>will be rescinded on 8/1</i> )
<b>Patricia Muller</b>	Spanish (PBHS)
<b>Krsitin Raucci</b>	Spanish (PBHS)
<b>Jefferson Nathe*</b>	.5 Social Studies (PBHS)
<b>Donna McCarthy</b>	Special Education
<b>Julie Salisbury</b>	Special Education
<b>Kathleen Bisailon</b>	Special Education
<b>Elizabeth Baxter*</b>	.5 Special Education
<b>Shannon Countryman*</b>	.5 Special Education* ( <i>*will be increased to 1.0 on 8/1</i> )

*Interscholastic* **Interscholastic\***  
Board approval of the following *interscholastic fall* coaching appointment for the 2017-2018 school year at the appropriate interscholastic stipend:

**Swin/Dive:**  
**Michael Reineke\*\***                      **Assistant Varsity Coach**  
**@ Level II, Step 1 (1)**

\*\* Pending completion of coaching requirements/coaching license.

Board approval to *rescind* the following *interscholastic fall* coaching appointment for the 2017-2018 school year, effective June 19, 2017:

**Cheerleading:**  
**Cherie Ramsey**                      **Varsity Coach**  
**@ Level I, Step 10 (20)**

*Consultant Agreements* **Consultant Agreements\*** (*addition to consent agenda*)  
Board approval of the one-year *Consultant Agreement* for **Linda LaRocco**, Family Nurse Practitioner, PLLC, effective from July 1, 2017, through June 30, 2018 at the annual maximum amount of \$25,200.00, as per contract, and authorizes the Superintendent of Schools to sign all applicable documents.

Board approval of the the one-year *Consultant Agreement* for **Barbara Kura**, Family Nurse Practitioner, effective from July 1, 2017 through June 30, 2018 at the annual maximum amount of \$44,100, as per contract, and authorizes the Superintendent of Schools to sign all applicable documents (*dates corrected during the meeting*).

**YES - 7 NO - 0 CARRIED**

**CSE & CPSE Place Recs Presented** **CSE & CPSE Placement Recommendations**  
Rosemary Mannino, Assistant Director of Special Programs was in attendance Tuesday, evening to present an overview of the CSE & CPSE placements and program numbers. Following the brief report, the Board of Education acted on the following:

**BOE Acknow. Receipt and Accepts CPSE Recs** ***MOVED by Trustee Greer, Jr., second by Trustee Johnson,*** that the Board of Education *acknowledge receipt and acceptance* of the ***Committee on Preschool Special Education*** placement recommendations as submitted by the CPSE Chairperson, and reviewed by Trustee Cara Robertson.  
**YES - 7 NO - 0 CARRIED**

**BOE Acknow. Receipt and Accepts CSE Recs** ***MOVED by Trustee Sullivan, second by Trustee Johnson,*** that the Board of Education *acknowledge receipt and acceptance* of the ***Committee on Special Education*** placement recommendations as submitted by the CSE Chairperson, and reviewed by Trustee Cara Robertson.  
**YES - 7 NO - 0 CARRIED**  
(*Board member inquired as to what to look for moving forward, addressed by Ass't Director*).

**Public Participation** **Public Participation**  
Mr. Agro opened the first public participation at approx 8:34 PM requesting no personal references. The following comments/questions/concerns were offered:  
• Board member thanked Lloyd Greer, Jr. and Gretchen Meier for their time as President and Vice President, and also wished Peter Agro and Dori Johnson good luck.

**BOE Designates and Disposes Library Books** **Designation & Disposition of Library Books**  
***MOVED by Trustee Greer, Jr., second by Trustee Kheiralla,*** that the Board of Education authorize the following disposition of books:

- BOE designation for disposition of the following request lists of surplus library books as submitted at the request of Linda Rutzky, Media Specialist (and acknowledged by Circleville Elementary School principal Amy Brockner) as *unusable* in accordance with Policy #5250

**YES - 6 NO - 0 CARRIED** (G.Meier left at approx. 8:35 PM)

**BOE Appoints Impartial Hearing Officer**

**Appointment of Impartial Hearing Officer (IHO)**

**MOVED by Trustee Sullivan, second by Trustee Johnson**, that the Board of Education *officially approve* the *appointment* of **Kenneth Ritzenberg of Albany, NY**, as an *Impartial Hearing Officer*, pertaining the parent request for *Due Process*.

**YES - 6 NO - 0 CARRIED**

**Upcoming Mtgs./Events/Old-New Business/Updates**

**Upcoming Meetings, Events / Old, New Business / Updates**

**August:**

- **Tuesday, August 15, 2017 Regular Board Meeting/ District Office 7:00 PM**

**Other Important Dates:**

- **Summer Medical Academy Graduation Ceremony**  
Friday, July 14, 2017, 1:00 PM, PBHS Library
- **Stem Academy Graduation and Boat Races**  
Thursday, July 20, 2017, 10:30 AM with a family picnic to follow
- **Summer Aviation Academy Graduation Ceremony**  
Thursday, July 20, 2017, 1 PM, Wurtsboro Airport, Route 209, Wurtsboro, NY
- **Summer Science Academy Graduation Ceremony**  
Thursday, July 20, 2017, Approximately 4 PM (when the students arrive back from Raquette Lake) , PBHS Library
- **Summer Leadership and Law Academy Graduation Ceremony**  
Friday, July 21, 2017, 9 AM, PBHS Thomas Lonergan Football Field
- **Summer Performing Arts Academy Production of The Wizard of Oz**  
Thursday, July 27, 2017, 7 PM, Pine Bush High School Auditorium  
Friday, July 28, 2017, 11 AM, Pine Bush High School Auditorium
- **Summer School Graduation will take place:**  
Thursday August 17 at 6:00 pm in the High School Library
- **Mid-Hudson School Study Council (MHSSC)**  
**Annual School Law Conference**  
August 4, 2017 8:30 AM to 1:30 PM at Monroe-Woodbury High School Auditorium

*(If interested in attending please advise Debbie June or Lynn Baldassano as soon as possible)*

**BOE Amends Agd to include District Calendar**

**MOVED by Trustee Johnson, second by Trustee Kheiralla**, that the Board of Education amend the agenda to include the amended District Calendar submitted for approval.

**YES - 5 NO - 0 CARRIED** (R.Sullivan briefly stepped out)

**BOE Approves Amended 2017-2018 Calendar**

**BOE Approval the 2017-2018 Amended School District Calendar for Adoption**

**MOVED by Trustee Johnson, second by Trustee Kheiralla**, that the Board of Education approve the *amended* 2017-2018 calendar adoption as submitted by the Superintendent of Schools.

**YES - 6 NO - 0 CARRIED** (R.Sullivan returned)

**BOE Acknow. Receipt and Accepts Claims Aud. Report Warrant 0087**

***Business & Finance***

**Claim Auditor's Reports**

**MOVED by Trustee Robertson, second by Trustee Sullivan**, that the Board of Education *acknowledge receipt and acceptance* of the following **Claims Auditor's Reports** as submitted:

**Claims Auditor's Report** covering **Warrant #0087**, dated 6/22/2017, authorizing payments in the amount of **\$600,807.66**

<b>Cafeteria Fund(6 checks -004309-004314)</b>	<b>\$</b>	<b>23,634.23</b>
<b>Crispell SAF (2 checks -002205-002206)</b>		<b>13.44</b>
<b>HS Activity Fund (3 checks (003477-003479)</b>		<b>3,675.20</b>
<b>Federal Fund Acct (2 checks 002252-002253)</b>		<b>5,262.00</b>
<b>General Fund (87 checks 049259- 049345)</b>		<b>551,161.11</b>
<b>District Activity AC (10 check 004073-004082)</b>		<b><u>17,061.68</u></b>

**Total \$ 600,807.66**

**Warrant 0088**

**Claims Auditor's Report** covering Warrant # **0088** dated 6/23/2017 payroll authorizing payments in the amount of **\$3,320,652.01**

**Trust & Agency Acct. (15 checks 003427—003451)** **\$ 3,320,652.01**

**Total \$ 3,320,652.01**

*Warrant 0089*      **Claims Auditor's Report** covering Warrant # **0089 Void and Reissue 5/23/2017 - 6/27/17** authorizing payments in the amount of **\$1,284.85**

<b>Cafeteria Fund (1 check 004315)</b>	<b>\$</b>	<b>27.22</b>
<b>HS Activity Fund (2 checks 003476-003480)</b>		<b>386.99</b>
<b>General Fund (6 checks 048722-049347 checks)</b>		<b><u>870.64</u></b>
<b>Total</b>	<b>\$</b>	<b>1,284.85</b>

*Warrant 0090*      **Claims Auditor's Report** covering Warrant # **0090** dated 6/29/2017 payroll authorizing payments in the amount of **\$47,104.00**

<b>Trust &amp; Agency Acct. (0 checks)</b>	<b>\$</b>	<b><u>47,104.00</u></b>
<b>Total</b>	<b>\$</b>	<b>47,104.00</b>

*Warrant 0091*      **Claims Auditor's Report** covering **Warrant #0091**, dated 6/29/2017, authorizing payments in the amount of **\$2,329,802.40**

<b>Cafeteria Fund(12 checks -004316-004327)</b>	<b>\$</b>	<b>48,655.01</b>
<b>Crispell SAF (2 checks 002297-002208)</b>		<b>727.45</b>
<b>HS Activity Fund (7 checks 003481-003487)</b>		<b>1,956.45</b>
<b>Trust &amp; Agency Acct. (1 check 003452)</b>		<b>10,079.21</b>
<b>Academy of Finance (1 check 001581)</b>		<b>32.47</b>
<b>CVMS Activity Fund (3 checks 001552-001554)</b>		<b>6,891.72</b>
<b>Federal Fund Acct (3 checks 002254-002256)</b>		<b>17,473.65</b>
<b>General Fund (62 checks 049348- 049409)</b>		<b>2,195,585.39</b>
<b>District Activity AC (10 checks 004083-004092)</b>		<b><u>48,401.05</u></b>
<b>Total</b>	<b>\$</b>	<b>2,329,802.40</b>

**YES - 6 NO - 0 CARRIED**

**BOE Approves 17-18 Cert of Accept./ Designees for Processing**

**Approval of 2017-2018 Certificate of Acceptance /Designees for Processing and Verification of Free and Reduced Applications**

**MOVED by Trustee Greer, Jr. second by Trustee Johnson**, that the Board of Education approve the Certificate of Acceptance (*as part of the 2017-2018 NYSED Free and Reduced Price Income Eligibility and Policy*) identifying the designated officials for processing and verification of Free and Reduced Applications:

**Reviewing Official: Lyn Prestia, Food Service Director**  
**Hearing Official: Michael Pacella, Assistant Superintendent for Business**  
**Verification Official: Lyn Prestia, Food Service Director**

**YES - 6 NO - 0 CARRIED**

**BOE Acknow. Receipt and Accepts Treasurer's Report**

District Treasurer's Reports /Cash Flow

**MOVED by Trustee Johnson, second by Trustee Robertson**, that the Board of Education *acknowledge receipt and acceptance* of the following **District Treasurer's Reports / Cash Flow** for the period **May 1, 2017 through May 31, 2017** (*date correction from 6/27/2017 meeting*).

- **General Fund Reports:**  
**Monthly Treasurer's Reports / Transfers**  
**Budget Status**
- **Monthly Treasurer's Reports / Budget Status for:**  
**School Lunch Fund**  
**Capital Fund**  
**Federal Fund**
- **Monthly Treasurer's Reports for:**  
**Trust & Agency Fund**  
**District-wide Activity Fund**  
**Student Activity Funds for: Pine Bush High School, Circleville Middle School and Crispell Middle School**  
**Expendable Trust Fund (Scholarships)**  
**Academy of Finance**  
**Human Services Academy**  
**Debt Service**

**YES - 6 NO - 0 CARRIED**

**Public Participation**

**Public Participation**

Mr. Agro opened the second public participation at approx 8:45 PM requesting no personal references. The comments/questions/concerns were raised:

- Comment regarding where in the agenda was the appointment for the new Assistant Principal for Circleville Elementary.....*he was listed as an addition to the consent agenda.*

**BOE Adjourns to Executive Session**

**Consideration of Executive Session**

**MOVED by Trustee Sullivan, second by Trustee Robertson**, that the Board of Education adjourn into executive session at approx. 8:45 p.m. for discussion re: *Particular Personnel Matter*, and later return to regular session to officially adjourn the meeting.

***YES - 6 NO - 0 CARRIED***

**BOE Returns to Regular Session**

Upon consensus, the BOE adjourned executive session with the following motion  
***MOVED by Trustee Robertson, second by Trustee Johnson,*** that the Board of Education adjourn executive session and return to regular session noting the time at approximately, 9:47 PM  
***YES - 6 NO - 0 CARRIED***

**Adjournment**

**Adjournment**  
***MOVED by Trustee Agro, second by Trustee Johnson,*** that the Board of Education adjourn its meeting, noting the time at approximately 9:47 p.m.  
***YES - 6 No - 0 CARRIED***

**Note: BOARD MEETINGS are video recorded and can be viewed at [www.pinebushschools.org](http://www.pinebushschools.org)**

**Deborah A. June, District Clerk  
Pine Bush CSD**