

EDUCATIONAL PREPARATION

Name and Location of School	Major	Minor	Diploma or Degree
High School _____	_____ / _____	_____ / _____	_____
College _____	_____ / _____	_____ / _____	_____
Business/Trade _____	_____ / _____	_____ / _____	_____
Other _____	_____ / _____	_____ / _____	_____

EMPLOYMENT HISTORY AND WORK EXPERIENCE

(List most recent experience first / list all prior employers / use additional sheet if necessary.)

Name of Employer _____	Supervisor's Name/Title _____
Address _____	Years of Service _____ / _____ / _____ to _____ / _____ / _____
City _____ State _____ Zip _____	Annual Salary _____
Phone () - _____	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Position Held (please describe in detail the work you performed): _____

Reason for leaving: _____

Name of Employer _____	Supervisor's Name/Title _____
Address _____	Years of Service _____ / _____ / _____ to _____ / _____ / _____
City _____ State _____ Zip _____	Annual Salary _____
Phone () - _____	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Position Held (please describe in detail the work you performed): _____

Reason for leaving: _____

Name of Employer _____	Supervisor's Name/Title _____
Address _____	Years of Service _____ / _____ / _____ to _____ / _____ / _____
City _____ State _____ Zip _____	Annual Salary _____
Phone () - _____	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Position Held (please describe in detail the work you performed): _____

Reason for leaving: _____

Clerical

Do you have computer experience? Yes No

If your response is "Yes" list software programs you are familiar with: _____

Have you taken any Civil Service examinations for clerical positions? Yes No

When _____ Where _____

Title(s) _____ Score (s) _____

Are you interested in substitute work in this area? Yes No

Food Service

Have you ever had experience in preparing and serving food in an institutional setting? Yes No

If your response is "yes" describe: _____

Please indicate your reason for seeking employment in this area: _____

Are you interested in substitute work in this area? Yes No

Operations and Maintenance

Have you had experience or training in institutional cleaning? Yes No

If your response is "yes" describe: _____

Have you ever supervised others in an institutional cleaning operation? Yes No

If your response is "yes" describe: _____

Indicate experience or training that qualifies you for your area of preference _____

Type of driver's license _____

Have you taken any Civil Service examinations for custodial positions? Yes No

When _____ Where _____

Title(s) _____ Score (s) _____

Are you interested in substitute work in this area? Yes No

Paraprofessional

Indicate experience that qualifies you for working with students in a supervisory in instructional setting: _____

Are you interested in substitute work in this area? Yes No

Other references familiar with your work

Name _____
Address _____
City _____ State _____ Zip _____
Relationship _____
Phone _____

Name _____
Address _____
City _____ State _____ Zip _____
Relationship _____
Phone _____

Name _____
Address _____
City _____ State _____ Zip _____
Relationship _____
Phone _____

Additional information

Describe any additional information or comments that would be useful in the course of your employment (e.g. sports played or coached; interest in coaching or extracurricular advisorship; foreign languages spoken; travel experience; volunteer experience).

CONDITIONS OF EMPLOYMENT

New York State Retirement System

As a part-time employee, you have the option to join the New York State Retirement System. If you decide to join, there is a mandatory 3% contribution for retirement deducted from the gross amount of your check. In addition, Social Security will also be deducted at the rate of 7.65%.

- I am already a member.
- I do not wish to join the New York State Employees Retirement System.
- Please send me all forms necessary to join the New York State Retirement System.

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I authorize you to make any investigation of my employment record. I waive my right of access to any information provided by any references in the process of investigating my work record. I understand that false or misleading statements will be considered justification for disqualification of my application or termination of employment.

Applicants Signature: _____ Date: _____

The Pine Bush Central School District does not discriminate on the basis of race, color, religion, national origin, age, sex, sexual orientation, or handicap in its educational programs, activities, or employment practices.